



DRAFT MINUTES ORDINARY PARISH COUNCIL MEETING HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 3 AUGUST 2021

Attending Parish Councillors had carried out a negative lateral flow test, worn Council supplied new face masks on entry and had used the bacterial hand gel. They were asked to use the NHS QR scan if they had a mobile phone with them. Seating places were spaced and all surfaces had been cleaned before the meeting. Laminated and anti-bacterially wiped agendas were provided. Councillors had taken Covid lateral flow tests and had reported negative results. Attending Members of the Public had been advised that the Council would be grateful if they would have completed a Covid 19 lateral flow test 48 hours prior to the meeting. They should wear a face mask and adhere to social distancing for their own safety and to help to maintain Covid security.

Present: Cllr A E Woodhams (Chairman)

Cllr A Best

Cllr H Bradford

Cllr C Carver

Cllr P Darby

Cllr C M Ralph

Cllr N Roberts

Cllr M Southam

Cllr D Thomas

*Cllr R M Wyvern Batt

Mrs C Macleod (Clerk/RFO)

The Chairman welcomed everyone and asked people to use a quiet voice whilst speaking. Masks could be totally removed while speaking but replaced afterwards. There would be no fire alarm test this evening.

1. FIRE EVACUATION PROCEDURE

This and GDPR were explained.

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

No declarations.

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

Apologies received from Cllr Keeling.

4. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 6 JULY 2021

Item 12. Play and Exercise areas. Remove 'CMR volunteered to help with Ashton Amenity Field where there are few Committee Members' and insert 'CMR to receive safety inspections for Ashton as he is the PC representative for Ashton Field Committee'. With this amendment **it was proposed, seconded and resolved that the minutes be confirmed.**

5. PUBLIC PARTICIPATION

To include Cornwall Councillor's report – previously circulated to Councillors

No public present. No questions for JK.

*RWB arrived and apologised.

6. FINANCE

a) To resolve to approve Finance Regulations 6.7 for use of a variable DD for payments to eOn for electricity supply for streetlights

b) To resolve to approve Finance Regulations 6.8 for use of Banking Transfers

c) To consider recommendations from the Finance and General Purposes Committee and make any necessary resolution

a), b) and c) proposed, seconded and unanimously resolved **APPROVED.**

d) To resolve to approve August payments

101	29/06/2021	dc	Parish Rooms maintenance	Amazon	11.49	2.30	13.79
102	07/07/2021	bank	Grass Cutting & weed killing	R Sanders	490.00	98.00	588.00
103	07/07/2021	bank	Grass Cutting & weed killing	R Sanders	1,047.00	209.40	1,256.40
104	07/07/2021	bank	Cemetery GRASS CUTTING	R Sanders	250.00	50.00	300.00
105	07/07/2021	bank	Grass Cutting & weed killing	R Sanders	210.00	42.00	252.00
106	05/07/2021	bank	Cemetery repairs	Truro Sawmills Ltd	144.00	28.80	172.80
107	07/07/2021	bank	SWCP cutting	R Sanders	699.81	139.96	839.77
108	08/07/2021	bank	Office supplies	Justar Technology Limited	14.98	3.00	17.98
109	08/07/2021	bank	Office supplies	Houseware Ltd	9.12	1.83	10.95
110	12/07/2021	dd	Office supplies	Lifeline24	47.47	0.00	47.47
111	13/07/2021	dc	Office supplies	T J Legal Limited	11.66	2.33	13.99
112	14/07/2021	dc	Computer IT	Zoom Video Communications Inc.	11.99	2.40	14.39
113	23/07/2021	dd	Electricity Parish Rooms	British Gas	69.09	3.45	72.54
114	14/07/2021	bank	Cemetery repairs	Derek Real	1,250.00	250.00	1,500.00
115	16/07/2021	dd	Streetlights electricity	E-on	50.44	2.52	52.96
116	15/07/2021	dd	Telephone and Internet	BT	137.15	27.43	164.58
117	26/07/2021	bank	Computer IT	Scribe	468.00	93.60	561.60
118	23/07/2021	dc	Office supplies	Amazon	2.10	0.00	2.10
119	23/07/2021	dc	Amenity Areas	Amazon	3.74	0.75	4.49
120	23/07/2021	dc	Amenity Areas	Amazon	1.25	0.25	1.50
121	26/07/2021	bank	Cemetery repairs	Western Power Distribution	963.96	192.79	1,156.75
122	28/07/2021	bank	Salaries	Administration	1,642.00	0.00	1,642.00
123	30/07/2021	bank	Salaries	Administration	55.00	0.00	55.00
124	29/07/2021	bank	Salaries	HM Revenue & Customs	331.60	0.00	331.60
125	29/07/2021	bank	Employer's NI	HM Revenue & Customs	188.50	0.00	188.50
126	31/07/2021	dd	Salaries	NEST	129.36	0.00	129.36
127	31/07/2021	dd	Pension Employer	NEST	48.51	0.00	48.51
128	28/07/2021	dc	Cemetery GOODS	Amazon	7.52	1.51	9.03
129	04/08/2021	bank	Play equipment inspection	Southwest Playground Safety Inspections	75.00	15.00	90.00
130	04/08/2021	bank	Play equipment inspection	Southwest Playground Safety Inspections	25.00	5.00	30.00
131	04/08/2021	bank	Travel	Administration	18.00	0.00	18.00
132	29/07/2021	dd	Telephone and Internet	BT	24.20	4.84	29.04
Totals					8,437.94	1,177.16	9,615.10

NR had checked the payments and confirmed that they are correct. **Proposed, seconded and unanimously resolved that the payments as shown above be passed for payment.**

e) To acknowledge Receipts

No	Code	Date	Description	Supplier	Net	VAT	Total	
9	Cemetery fees interments	05/07/2021	bank	Cemetery fees	Nyria Richards	550.00	0.00	550.00
10	Donations Cemetery/closed graveyards	22/07/2021	bank	Donations	Breage Church	200.00	0.00	200.00
Totals					750.00	0.00	750.00	

Acknowledged.

f) To receive bank balances

As at 30 July 2021: Current: £6,114.32; Savings: £87,291.31; Ashton Amenity Area: £39.80; Petty cash: £150.

7.FOOTPATHS**i) Report from PD**

Most paths are in need of their next cut. Contractor to start Thursday next week. Incorrect footpath discs are to be changed. The Contractor ran out of the correct Colour. Should be advised not to use any discs in future similar cases.

Ritchie Tassell has still not contacted PD. She will try Colin Bayes.

ii) Enhanced LMP

Report from Footpath meeting

Another meeting is needed. It was suggested that the Contractor attend. PD to look at the project. Bronze paths are not cut.

A brief explanation of the Enhanced Scheme was given.

CLRs were asked to let the Clerk know if any footpaths were drawn to their attention when they were out walking.

iii) Modification orders were explained. The new website will have access to the CC map so that footpaths may be identified. This is currently available on the CC website.

iv) 6 Walks booklet is on the Germoe website.

8. HIGHWAYS

i) Parking at Hendra

Obstruction parking continues. No news on the proposed Hendra to Sea Meads Clearway. The boulders promised at the Common Land, Hendra have not been put in place.

ii) Unlawful obstruction parking in Pengersick Lane was raised. BPC's Expressions of Interest would have given 20 minutes permissible parking outside the Post Office had been successful.

9. CEMETERY AND CLOSED GRAVEYARDS

i) Update TW

Workshop, the small fence and tarmac have been completed. Bin store is almost finished. Water main now under drive. Grass seed has been sown. The Cemetery had been prepared for a young man's Remembrance Service held on Saturday. A £200 donation was received from Breage Church towards the reinstated cross in the War Memorial Graveyard. It was suggested that perhaps a retired person would be happy to keep graves tidy and clear of weeds for a monthly payment.

ii) Public Art CMR

Mr Dawson had changed his ideas for the sculpture and is now looking at a site in the actual Churchyard. There would have to be a faculty as the Church is listed. It was agreed that Parishioners should be contacted to obtain their feelings about a sculpture and a questionnaire was suggested.

10. PLAYGROUND & EXERCISE AREAS

i) A Risk Assessment re. Covid-19 is in place that is reviewed every 14 days and checked weekly. Safety inspection of equipment carried out and report provided each month.

ii) Following the relaxation of Covid regulations signs at the areas have been amended as follows:

PLAY AND EXERCISE AREAS

Covid-19

Whilst the regulations have been relaxed by Central Government, Breage Parish Council respectfully asks that you remain aware of the continuing risk of this disease and take sensible precautions whilst using the play/exercise areas & equipment

Thank you

The Clerk Breage Parish Council

July 2021

01326 574781/07767165077

iii) To consider whether weekly Covid-19 Risk Assessment checks are still necessary

It was agreed that the 14-day reviews should remain and the 7-day checks cease.

iv) The repairs needed following the safety inspections were discussed. The equipment at Ashton is very robust. CC asked for a copy of the Ashton inspection. The Clerk confirmed that she had been cc when the inspection was distributed. It will be sent again.

11. PARISH ROOMS

i) The Parish Rooms have been open since 11 May 2021

ii) A Covid Risk Assessment for the Parish Rooms has been carried out. Until further notice Councillors will complete a lateral flow test two days before each meeting and report the results to the Health and Safety Councillor and Clerk. Masks will be worn by Councillors and Public. Attending Members of the Public are asked to carry out a lateral flow test 2 days before the meeting they are attending.

iii) A Covid-19 Risk Assessment for the Office is reviewed every 14 days and checked weekly.

iv) To consider whether weekly Covid-19 Risk Assessment checks are still necessary

It was agreed that the 14-day reviews should remain and the 7-day checks cease.

v) Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker, will text Mr Macleod on the hour each hour she is at work. He will return the text as soon as is possible.

vi) Website – update

Nearly complete. As soon as the draft is received it will be sent out to Councillors.

vii) Training

Report on Planning training DT

This was 3 mornings and a lot was crammed in to a short time. The majority of the 117 attendees already knew the basics but for a new Councillor it was not so easy. It was useful to a degree and a lot of information was given. DT had made several pages of notes.

12. POLICE

i) Report CC

CC was the only attendee from a Parish Council. Matters raised:

What it is felt the Police should be doing.

How to raise anti-social behaviour problems and lack of response.

No visible role models. No attendance at schools, meetings, social clubs, etc.

101 calls are difficult and take a long time.

Horse Watch and Farm Watch.

Drug users.

Thankfully Breage Parish is a relatively crime free area.

13. HELSTON AND S KERRIER CNP

i) 22 September 2021 next CNP Meeting

ii) Matters for BPC Rep. CMR to take forward

Traffic Regulation Orders and Expressions of Interest for Breage Parish have not been successful.

Query why agenda items having to be submitted 2 weeks before a meeting.

Although CNP and Parish/Town Councils should be working together as a partnership the Cornwall Councillors are still having separate weekly CNP meetings.

iii) Report on July meeting CMR

CNP AGM

John Keeling elected chair

John Martin/Loveday Jenkin elected vice chair (I asked whether LJ would be acting in her role of CC or PC as important the latter to give balance to governance)

Panel terms of reference review deferred to next meeting (I raised questions on need to update to correct number of CC councillors, whether quorum now correct as fewer CC councillors and that 'rule' on PC issues being submitted 2 weeks in advance/approved by chair should be made clear in TOR)

Meeting dates agreed for year.

CNP Meeting

CC feedback pretty benign. Issues raised highways, lack of capacity in PROW teams, planning issues, enforcement

No update from police (rep did not turn up)

No update from Cudrose (new rep and did not turn up)

Presentation on 'village works' operating as part of 'Inclusion Cornwall'. Basically a brokerage/support project for helping to get folks into work. Active across the CNP area but not clear how much work undertaken in the parish. Could use as a resource if we have employment issues in specific villages and also might be worth a chat in respect of exploring 'apprentice' idea for BPC.

Presentation on Helston Energy Scoping Study. Basically a feasibility study being undertaken to look at possibility of a community energy project servicing Helston. Came out of Helston Climate Action Group. Scoping study seems to suggest could be feasible to have a PV based community energy project including PV arrays of between 1 and 5 acres and 5 sites being looked at for suitability. None of the sites are actually in the Helston TC area (!) and they cannot be made public at this stage due to commercial in confidence (!) Not much to comment on until sites are known. Suggest maintain watching brief in case sites are being proposed in Breage parish.

I requested clarification on 'how' PC's get an agenda item on to the CNP meeting as the Community Link Office stated that this was important as the CNP should be a meeting for PC and TCs to benefit from. Process clarified as e-mail and determine with CLO/Chair. I intend to request a formal update of the CNP highway schemes to be presented to the next CNP meeting as it will have been 12 months since the vote on priorities took place and that seems a reasonable time to see how things are going, and also whether there is any chance of the 'contingency' monies coming to Breage Parish to support highways work at Praa Sands.

14. LENGTHSMAN

i) Update

The Purchase Order money has been received.

Routine work is carried out 4 times a year. Invoices are checked by AB for payment to be approved.

15.PRAA GREEN

i) Update on hole in the Green

Insurance claim made. Wrongly informed by rradr that this was possible. Came & Co have advised that whilst there is cover on the Council's insurance for Drains and Underground Services, this only applies for those servicing an insured building and does not apply to the Green.

16. ZIONIST CHAPEL ASHTON (ASHTON SNOOKER CLUB)

i) Update HB & NR

NR – Now to be called the Ashton Village Hub. There is now a Constitution, a Chairman and Treasurer and soon to be Secretary.

There are several enthusiastic others. A jumble sale is to be held on Bank Holiday Monday to raise awareness and funds for maintenance of the building. There is a cleaning rota. There is interest on a Facebook page. The Lion and Lamb has a collecting box on their bar for Christmas Lights repairs and has given permission for the pub car park to be used for necessary parking for the jumble sale. It is hoped that Villagers will walk to the Chapel.

It was proposed that the building be removed from the Parish Council's care and returned to the Villagers with no interference from the Council and that NR should be the official rep. for the Parish Council. This was seconded and unanimously resolved. It was further proposed that the remaining funding be returned to the Hub once a bank account has been opened.

17.CORNISH TIN

i)Update

Montescola Foundation under the Environmental Information Regulations 2004 requested the full administrative files, including all documents not subject to restrictions, regarding the applications and permissions regarding Cornish Tin Ltd's (or associated companies or third parties) "Great Wheal Vor Project", near Breage falling under the remit of the Mineral Planning and Local Planning departments, and the Breage Parish Council.

The Vice-Chairman was asked to take this on as the Chairman had chaired Zoom meetings. RWB to meet with the Clerk and obtain the relevant information for J Evans, Director.

Tim Warne should be contacted. Any legal advice required may be obtained through Cornwall Council or BPC's solicitor.

18. RISK ASSESSMENT

will take a Risk Assessment Course on Thursday.

i) Full Risk Assessment amendments list from HB

This will be presented at the September meeting for adoption.

ii) CC has volunteered to undertake Risk Assessment training that has been arranged for 5 August

19. APPRENTICESHIP

i) Update CC

Some explanation was given. Further information to come.

20. TREVURVAS POND

i) Report from MS on meeting with neighbouring residents

14 people attended and were enthusiastic that the pond be dug out again. It appears that some money will be available for a JCB. It would be a day's work. A future dredging rota would be arranged and people appeared committed to this.

Parish money cannot be committed.

21. REPORT FROM CLERK

Had been circulated to Councillors

a) Molly Smith from Ashton unexpectedly died recently and a card was sent from the Parish Council.

b) All the new signs are up at the play and exercise areas.

c) I completed the form to apply for the Landmark Tree for the Cemetery. So much information was needed. You should hear in September if the application has been successful. I have to provide a minute that shows that the tree will be looked after.

If you could support this at the meeting it will be a positive step.

d) I received an e-mail yesterday from a distressed Ashton Parishioner. His daughter's cat has been killed by a speeding car that did not stop, on the A394. The same day the Parishioner wished to turn left from Hendra Lane onto Fore Street heading to Penzance. A car overtook another at 50mph on the wrong side of the road past Hendra Lane junction. Fortunately the Parishioner realised what was happening. They are very troubled that the 30mph stretch of road within Ashton is so dangerous and is looking for effective action. I forwarded to Highways asking that the Parishioner be contacted and was told that Rupert Spencer is away until 16 August and the Parishioner would be contacted after that. I asked for it to be passed on to the next in line. I also copied to Cllr Keeling.

e) I would like to purchase a back-upper hard drive so that I can save e-mails and everything else from the computer. The hard drive that I have does not back up everything automatically. May I have your permission please if I research prices and run them by F&GP Committee for confirmation?

f) I will be starting my leave on 12 August.

22. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

It was noted that no-one had responded to Barry Jordan's e-mail. Councillors were asked to respond to CC who would collate and forward to the Clerk who would send to Cllr Jordan.

Speeding through Ashton – resident's concerns have been sent to Highways.

Verges cut to clear footway for school children attending Breage School.

Toilet provision – on next agenda.

Committee structure being looked at by Standards Board.

No objection to pre-app Forth Vean – originally had applied for 2x1 bedroom flats now asking for 1x2 bedroom flat as no call single bedroom flats.

Breage Field had held a Coffee Morning. Notice board not yet in place. Benches in very poor state. Gates not working properly. Gate post rotted. People climbing over the gates.

New 'bikes having priority over cars' spoken about.

Ashton Amenity Area has been well cut. Brambles are quickly growing across footpaths. Bees had swarmed in a garage roof in Ashton.

Carleen Village Hall – Some groups are back to using the hall. Quite a few are to start in September.

23. DATES AND TIMES OF NEXT MEETINGS

ORDINARY PARISH COUNCIL PLANNING AND LAND USE MATTERS MEETING WEDNESDAY 29 SEPTEMBER; ORDINARY PARISH COUNCIL MEETING TUESDAY 5 OCTOBER. MEETINGS AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE. Breage Parish Council would be grateful if members of the public intending to attend the meetings of the Parish Council would complete a Covid 19 lateral flow test 48 hours prior to the meeting. Please advise the Clerk that you will be attending, wear a face mask and adhere to social distancing for your safety and to help to maintain Covid security. Thank you.

24. EXCLUSION OF PRESS AND PUBLIC To resolve that Members of the Press and Public be excluded from the meeting on the grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information as defined in Part 1, Schedule 12A of the Local Government Act 1972

Proposed, seconded and unanimously resolved that Members of the Press and Public be excluded from the meeting on the grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information as defined in Part 1, Schedule 12A of the Local Government Act 1972

25. CHAIRMAN'S DISPENSATION

Chairman's dispensation was declared to enable a decision to be made regarding BPC's preferred Independent Examiner to undertake the examination of the NDP.

There being no further business the meeting closed at 9.52 p.m.