

**BREAGE PARISH COUNCIL**

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**MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE  
 ON TUESDAY 01 APRIL 2025**

Present: Cllr A Woodhams (Chairman)  
 Cllr D Thomas  
 Cllr A J Best  
 Cllr H Bradford  
 Cllr C Oxford Pope  
 Cllr CM Ralph  
 Cllr G Smith MBE  
 Cllr M Southam

CCllr J Keeling  
 D Rutherford Clerk Designate  
 Mrs Carol Macleod Clerk/RFO

The Chairman welcomed all. It was stated that the meeting would be recorded to aid the Clerk with the minutes.

**1. FIRE EVACUATION PROCEDURE**

This was explained, no fire drills tonight

**2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS**

Each Member to ensure that their register of interests is up-to-date  
 No declarations were made.

**3. APOLOGIES FOR ABSENCE**

a) To receive and accept apologies for absence  
 Apologies from HB and CMR were received and accepted.

**4. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING 4 FEBRUARY 2025**

**Proposed, seconded and resolved confirmed.**

**5. PUBLIC PARTICIPATION**

Public participation was held from 7:08 to 9:20 p.m.

**6. FINANCE**

a) **To resolve to approve Finance Regulations 6.6 Resolution use of a variable DD for payments to PWLB for Cemetery land loan and for payments to Cornwall Council for Cemetery rates**

b) **Cllrs to declare any interests with the External Auditors BDO.co.uk Binder Dijker Otte**

No declarations were made.

## c) To resolve to approve payments up to 31 March 2025

No	Date	Pay	Description	Supplier	Net	VAT	Total
402	07/03/2025	bank	Ashton Village Hub	Hillary's Blinds Ltd	898.33	179.67	1,078.00
403	28/02/2025	dc	Office supplies	GETINSTYLESHOP LTD	3.96	0.79	4.75
404	05/03/2025	dc	Amenity Areas	C&J Supplies Ltd	30.83	6.17	37.00
405	28/02/2025	dc	Cemetery GOODS	Auctionpax Ltd	9.39	1.88	11.27
406	10/03/2025	bank	Amenity Areas	P Treloar Building Services	2,250.00	0.00	2,250.00
407	07/03/2025	bank	Ashton Village Hub	Ashton Village Hub	-898.33	0.00	-898.33
408	21/03/2025	DD	Cemetery electricity	British Gas	13.50	0.67	14.17
409	07/03/2025	Card	Office supplies	Alta & Co Trading Ltd	6.41	1.28	7.69
410	14/03/2025	cheque 1	Cemetery repairs	Mr C Williams	2,500.00	0.00	2,500.00
411	14/03/2025	cheque 1	Cemetery repairs	Mr D E Jenkin	2,400.00	0.00	2,400.00
412	24/03/2025	bank	Cemetery repairs	M E Jenkin	9,600.00	0.00	9,600.00
413	14/03/2025	dc	Amenity Areas	Amazon	55.33	11.10	66.43
414	14/03/2025	dc	Office supplies	Amazon	11.64	2.33	13.97
415	14/03/2025	dc	Amenity Areas	ToolStation	172.32	34.47	206.79
416	26/03/2025	dd	Electricity Parish Rooms	Engie Power Ltd	234.35	11.72	246.07
417	24/03/2025	bank	Parish Rooms maintenance	Leaders Septic Tank Emptying Cornwall	325.00	0.00	325.00
418	19/03/2025	dc	Amenity Areas	Metal Store	100.00	20.00	120.00
419	20/03/2025	dc	Parish Rooms maintenance	Mately Electrical +Solar PV Ltd	462.14	92.43	554.57
420	20/03/2025	dc	Repairs and Maintenance Street furniture	TSA Limited	30.36	0.00	30.36
421	28/03/2025	bank	Salaries	Administration	1,481.97	0.00	1,481.97
422	28/03/2025	bank	Salaries	Administration	863.92	0.00	863.92
423	28/03/2025	bank	Salaries	Administration	54.32	0.00	54.32
424	28/03/2025	bank	Salaries	HM Revenue & Customs	386.80	0.00	386.80
425	28/03/2025	bank	Employer's NI	HM Revenue & Customs	0.00	0.00	215.00
426	31/03/2025	dd	Salaries	NEST	0.00	0.00	0.00
427	31/03/2025	427	Pension Employer	NEST	0.00	0.00	0.00
428	31/03/2025	dd	Salaries	NEST	14.38	0.00	14.38
429	31/03/2025	dd	Pension Employer	NEST	10.79	0.00	10.79
430	15/03/2025	dd	Telephone and Internet	BT	146.59	29.32	175.91
431	29/03/2025	dd	Telephone and Internet	BT	10.79	2.16	12.95
432	05/03/2025	bank	Amenity Areas	R Sanders	165.00	33.00	198.00
433	05/03/2025	dc	Amenity Areas	LocksDirect	0.00	0.00	0.00
434	27/03/2025	bank	Office supplies	Complete Business Solutions Ltd	28.99	5.80	34.79
435	27/03/2025	bank	Amenity Areas	RGB Building Supplies	20.63	4.13	24.76
436	27/03/2025	bank	Amenity Areas	RGB Building Supplies	300.35	60.07	360.42
437	27/03/2025	bank	Computer IT	Primary PC Solutions Ltd	78.66	15.73	94.39
438	27/03/2025	dd	Salaries	NEST	14.38	0.00	14.38
439	27/03/2025	dd	Pension Employer	NEST	10.79	0.00	10.79
440	27/03/2025	bank	Grass Cutting & weed killing	R Sanders	135.00	27.00	162.00
441	27/03/2025	bank	Grass Cutting & weed killing	R Sanders	120.00	24.00	144.00
442	27/03/2025	bank	Grass Cutting & weed killing	R Sanders	328.00	65.60	393.60
443	27/03/2025	bank	Travel	Administration	18.36	0.00	18.36
444	27/03/2025	bank	Amenity Areas	RGB Building Supplies	120.85	24.17	145.02
445	27/03/2025	bank	Amenity Areas	MMA-MAX LTD	13.32	2.67	15.99
446	27/03/2025	bank	Amenity Areas	RGB Building Supplies	48.49	9.70	58.19
				<b>Totals</b>	<b>22,577.61</b>	<b>665.86</b>	<b>23,458.47</b>

## d) March receipts up to 31 March 2025

No	Date	Receipt	Description	Supplier	Net	VAT	Total
46	03/03/2025	Bank	Bank interest	Barclays - to separate account	0.00	0.00	0.00
47	03/03/2025	Bank	Bank interest	Barclays	654.14	0.00	654.14
				<b>Totals</b>	<b>654.14</b>	<b>0.00</b>	<b>654.14</b>

**e) To resolve to approve April payments**

No	Date	Pay	Description	Supplier	Net	VAT	Total
1	02/04/2025	bank	Office supplies	Complete Business Solutions Ltd	0.00	0.00	0.00
2	01/04/2025	dd	Rates Cemetery	Cornwall Council	53.90	0.00	53.90
3	13/04/2025	dd	Adobe Subscription	Adobe	17.62	3.52	21.14
4	02/04/2025	bank	Amenity Areas	RGB Building Supplies	0.00	0.00	0.00
5	02/04/2025	bank	Amenity Areas	RGB Building Supplies	0.00	0.00	0.00
6	02/04/2025	Bank	Amenity Areas	RGB Building Supplies	0.00	0.00	0.00
7	02/04/2025	bank	Computer IT	Primary PC Solutions Ltd	0.00	0.00	0.00
8	03/04/2025	dd	Salaries	NEST	334.89	0.00	334.89
9	03/04/2025	dd	Pension Employer	NEST	50.23	0.00	50.23
10	03/04/2025	dd	Salaries	NEST	0.00	0.00	0.00
11	03/04/2025	dd	Pension Employer	NEST	0.00	0.00	0.00
12	02/04/2025	bank	Cemetery GRASS CUTTING	R Sanders	0.00	0.00	0.00
13	02/04/2025	bank	Amenity Areas	R Sanders	0.00	0.00	0.00
14	02/04/2025	bank	Grass Cutting & weed killing	R Sanders	0.00	0.00	0.00
15	02/04/2025	bank	Travel	Administration	0.00	0.00	0.00
				<b>Totals</b>	<b>456.64</b>	<b>3.52</b>	<b>460.16</b>
Nos 1,4,5,6,7 and 10 to 15 removed to up to 31 March 2025 as paid on 27 March 2025							

RR had checked the payments and receipts. The Clerk gave amendments to the April payments that had been paid early, in March and were now listed in the payments up to 31 March.

**a,b,c,d,e, composite resolution Proposed, seconded and resolved approved.**

c) To receive bank balances as at 31-03-2025

Current: £ 3921.99; Savings: £144,501.61; Ashton Amenity Area: £ 40.96; Petty Cash: £ 150

**7. FOOTPATHS**

i) Report MS

No issues raised since last meeting.

**8.HIGHWAYS**

Report TW

i) Drain fixed at Pengersick Lane.

ii) Sign installed at Trewithick Road which was blocking drivers sight of traffic has been removed.

iii) Seat by bus stop at Shute Hill has been repaired

iv) New bus shelter at Newtown arriving in October and Ashton at little later.

v) COP reported issue with the Coffee Cup sign at Newtown Garage blocking view as exiting. TW to resolve.

**9. CEMETERY AND CLOSED GRAVEYARDS**

Update TW

i) Cornish Hedge work has been completed and an excellent job has been done, gates on order to match the existing ones and metal fencing to left hand-side of new cemetery area to be installed. The ground used to access the new area will be rotavated to make good.

ii) Clerk Designate to oversee cemetery planning, including software review.

**10. PLAYGROUND & EXERCISE AREAS**

Breage Field

Update GS

i) Work is nearing completion and has come in £1.3k under the budget of £33,590.00. A letter of thanks to be sent to the Chairman of BFC. The BBQ area is almost complete and work on repairing the Rotunda has begun.

ii) Ashton Field – no report.

iii) Praa Sands –Weedkilling will be taking place soon.

**11. PARISH ROOMS**

i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible

**12. LENGTHSMAN**

i) Update AB – no issues to report.

**13. POLICE**

i) DT, Advocate Councillor has circulated reports to Councillors throughout the month.

**14. TREVURVAS POND**

Update DT/MS

- i) A report has been circulated to Councillors

**15. ASHTON VILLAGE HUB**

- i) Update via email

Blinds now fitted.

An Easter Fayre had been scheduled for 12 April and a summer fete to be held in the chairman's field, date TBA.

Newsletter circulated.

**16. S KERRIER COMMUNITY AREA PARTNERSHIP**

- i) Update COP. CAP meetings are taking a single topic focus meeting. The March meeting focused on the Suicide awareness, which is sadly high in Cornwall, due to isolation in industries such as farming and fishing. Training very important to spot the signs.

**17. PRAA SANDS**

- i) TW – The Chairman gave an update on the latest Making Space for Sand meeting and a response given by the Making Space for Sand Project Officer. The objectives given by Making Space for Sand appear to be at odds with the BPC duty of preserving the integrity of Praa Green.

**18 CLERK'S REPORT**

Previously circulated to Councillors.

**19. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES**

- i) Carleen had received a £2500 grant for lights and speakers for the stage in the hall.

**20. CHAIRMAN'S COMMENTS**

- i) According to CC there are 88 2<sup>nd</sup> homes in the Parish and 1585 properties in total.
- ii) Thanks to CT who had attended the CC planning meeting and the application in question had been accepted.
- iii) Confirmed there had been no contact from CC re. Praa Sands public toilets.
- iv) **Clerks to review 2025 insurance policy, if all is as should be and the cost is under £1,500, the Clerks were given authority to proceed, granted under delegated powers.**

**21. DATES AND TIMES OF NEXT MEETINGS**

- i) **MEETING TO DISCUSS AND VOTE ON PLANNING AND LAND USE MATTERS WEDNESDAY 30 APRIL 2025; ANNUAL PARISH MEETING TUESDAY 13 MAY 2025 at 6.30 p.m. followed by ANNUAL PARISH COUNCIL MEETING. MEETINGS, UNLESS OTHERWISE NOTED, TO BE HELD IN THE PARISH ROOMS, BREAGE AT 7.00 P.M.**

There being no further business the meeting closed at 10.27 p.m.

## **BREAGE PARISH COUNCIL**

### **NOTES PUBLIC PARTICIPATION ORDINARY PARISH COUNCIL MEETING HELD IN THE PARISH ROOMS BREAGE ON TUESDAY 1 APRIL 2025**

At 7.08 p.m. the meeting was closed and Public Participation opened.

A Praa Sands resident detailed that they were setting up a Friends of Praa Sands group via an incorporated charity organisation. It has 8 members and 100 people expressing interest in participating, with the aim of re-building the central steps to Praa Sands beach. Currently the group does not exist.

Other residents spoke in favour of retaining the steps. These are maintained and insured by Cornwall Council (CC) and now subject to removal by CC as a category 1 failure.

BPC welcomed the formation of a friend's group but stressed any proposals for the steps would need to come forward quickly, fully worked up, costed, design approved and with a maintenance plan.

It was agreed by the Chairman and the resident that BPC would check if CC would be willing to support the resident's design for the steps and that the clerk is to look at BPC's insurance.

It was agreed by both the Chairman and the Resident that if BPC cannot secure insurance for the steps either for replacement or public use, which it must have in place as the landowner and if CC would not certify the proposed plans, then this would conclude the project.

Concern was expressed at the lack of public toilets at Praa Sands. BPC shares those concerns. At present the site and responsibility reside with Cornwall Council and it was agreed that Cornwall Council should be lobbied with Parishioners' concerns. BPC owns neither the land nor the facility. A resident suggested that BPC take over the managing of the toilets. It was explained that when public toilets were handed over by Cornwall Council, they usually came connected to mains sewerage and with a car park to mitigate costs. Neither are available at Praa Sands. The prime concern is that there is no mains sewerage, the toilets are supported by a 27,000-litre holding tank requiring it to be emptied daily in the summer. The running costs, public liability, cleaning, rates and utilities (water and electricity supply) costs are too high for a small parish to carry and manage on a daily basis with one staff member.

Public participation ended at 9.20 p.m. and the meeting was re-opened.