

BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077
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MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 4 MARCH 2025

Present: Cllr A Woodhams (Chairman)
 Cllr D Thomas
 Cllr A J Best
 Cllr H Bradford
 Cllr C Oxford Pope
 Cllr CM Ralph
 Cllr G Smith MBE
 Cllr M Southam

D Rutherford Clerk Designate
 Mrs Carol Macleod Clerk/RFO

The Chairman welcomed all. It was stated that the meeting would be recorded to aid the Clerk with the minutes.

1. FIRE EVACUATION PROCEDURE

This was explained, no fire drills tonight

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date
 No declarations were made.

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence
 Apology from CT/LT/RR received and accepted.

4. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING 4 FEBRUARY 2025

Proposed, seconded and resolved confirmed.

5. PUBLIC PARTICIPATION

TW referred to the precept figures quoted in Cllr Keeling's report

6. FINANCE

a) To resolve confirmation of Barbara Goraus as internal auditor for the year 2024/25

b) To resolve that the Clerk Designate David Rutherford may apply to Barclays Business banking for the cards he will need in his name to access and update the Barclays Business account: Online Banking Membership card; telephone banking card; Authentication card and debit card

c) To resolve that Cllr Howard Bradford's name be removed from the signatory list at the bank as it is still being shown despite having already been removed

d) To resolve that the Clerk Designate David Rutherford may be added to the NEST Pension system as Primary delegate to enable him to enter monthly pension details and that Cllr H Bradford becomes an individual delegate and Cllr R Wyvern Batt's name be removed

e) To resolve to approve Finance Regulations 6.6 Resolution use of a variable DD for payments to Engie for electricity supply to Parish Rooms

f) To resolve to approve March payments

No	Date	Pay	Description	Supplier	Net	VAT	Total
366	05/02/2025	Bank	Amenity Areas	R Sanders	120.00	24.00	144.00
367	09/01/2025	DC	Office supplies	Alta & Co Trading Ltd	6.41	1.28	7.69
368	13/01/2025	DD	Admin	Information Commissioner's Office	35.00	0.00	35.00
369	05/02/2025	bank	Godolphin Shute	Jones Drainage & Groundworks Ltd	1,381.44	276.29	1,657.73

370	05/03/2025	BANK	Amenity Areas	RGB Building Supplies	174.89	34.98	209.87
371	10/02/2025	DC	Amenity Areas	NextDayPaint	24.78	4.96	29.74
371	10/02/2025	DC	Amenity Areas	NextDayPaint	3.33	0.66	3.99
372	05/03/2025	Bank	Amenity Areas	RGB Building Supplies	40.75	8.15	48.90
373	18/02/2025	DD	Cemetery electricity	British Gas	14.20	0.71	14.91
374	03/03/2025	DD	Cemetery Water	Source for Business	31.08	0.00	31.08
375	03/03/2025	DD	Parish Rooms Water	Source for Business	24.57	0.00	24.57
376	10/03/2025	dd	Loan Repayment	PWLB	1,818.18	0.00	1,818.18
377	10/03/2025	dd	Loan Interest Cemetery	PWLB	480.00	0.00	480.00
378	20/02/2025	bank	Amenity Areas	A Whitehead	920.05	0.00	920.05
379	05/03/2025	bank	Travel	Clerk D	94.68	0.00	94.68
380	05/03/2025	bank	Travel	Clerk	24.48	0.00	24.48
381	05/03/2025	bank	Lengthsman	R Sanders	1,920.00	384.00	2,304.00
382	26/02/2025	DD	Electricity Parish Rooms	Engie Power Ltd	266.29	13.31	279.60
383	05/03/2025	bank	Amenity Areas	RGB Building Supplies	16.36	3.27	19.63
384	15/02/2025	DD	Telephone and Internet	BT	146.59	29.32	175.91
385	01/03/2025	DD	Telephone and Internet	BT	10.79	2.16	12.95
386	09/02/2025	DC	Office supplies	My Shop	5.22	1.05	6.27
387	05/03/2025	bank	Computer IT	Primary PC Solutions Ltd	78.66	15.73	94.39
388	28/02/2025	bank	Salaries	Administration	1,403.22	0.00	1,403.22
389	28/02/2025	bank	Salaries	Administration	1,033.48	0.00	1,033.48
390	28/02/2025	bank	Salaries	Administration	54.12	0.00	54.12
391	28/02/2025	bank	Salaries	HM Revenue & Customs	207.60	0.00	207.60
392	28/02/2025	bank	Employer's NI	HM Revenue & Customs	211.16	0.00	211.16
393	07/03/2025	DD	Salaries	NEST	331.27	0.00	331.27
394	07/03/2025	DD	Pension Employer	NEST	49.69	0.00	49.69
395	07/03/2025	DD	Salaries	NEST	14.12	0.00	14.12
396	07/03/2025	DD	Pension Employer	NEST	10.59	0.00	10.59
397	05/03/2025	bank	Amenity Areas	RGB Building Supplies	58.94	11.79	70.73
398	05/03/2025	bank	Inspection play equipment	SWPSI Limited	33.33	6.67	40.00
399	05/03/2025	bank	Inspection play equipment	SWPSI Limited	66.66	13.33	79.99
400	05/03/2025	bank	Cemetery grass cutting	R Sanders	135.00	27.00	162.00
401	05/03/2025	bank	Grass cutting & weed killing	R Sanders	328.00	65.60	393.60
Total					11,574.93	924.26	12,499.19

g) March receipts

No	Date	Receipt	Description	Supplier	Net	VAT	Total
45	03/02/2025	BANK	Cemetery fees	PC & M Kirk	400.00	0.00	400.00
Total					400.00	0.00	400.00

GS had checked the payments and receipts. The Clerk gave amendments to 393 as the figure stated is correct, but Nest actually deducted the previous months figure (£339.20) this will be corrected via a £7.93 refund from NEST to BPC and figures as shown above were approved.

a,b,c,d,e,f,g, composite resolution Proposed, seconded and resolved approved

c) To receive bank balances as at 27-02-2025

Current - £ 4089.1; Savings - £176,347.47; Ashton Amenity Area - £ 40.81; Petty Cash £ 250

7. FOOTPATHS

i) Report MS

No issues raised since last meeting. Will send a note to contractor to be aware of nesting birds and flowers, when cutting.

8.HIGHWAYS

i) TW asked for the two potholes near Trevenna to be reported again.

ii) TW Update 20 is Plenty – it was reported that observations all complete, however it was noted this employed 3 cameras but only two were actually used and none on Castle Drive. It was noted that if users were not complying to the 30MPH limit they won't a 20MPH limit, therefore it was of import to demonstrate that this was an Urban (20MPH) not Rural (30MPH) area.

COP noted a delivery van almost hit another car on the blind bend at Praa Sands and requested a letter to Highways asking for a Bend warning sign between Castle Drive round to Pengersick Lane.

9. CEMETERY AND CLOSED GRAVEYARDS

i) Update TW – Cornish Hedge work has begun with 70 tonnes of walling and 40 Tonnes of Rab being delivered to site and diggers went in today. A 12ft gate would be installed from the existing cemetery to access the new area being built, this will mirror the gate alignment from the road entering the cemetery.

ii) Clerk Designate to oversee cemetery planning, including software review.

10. PLAYGROUND & EXERCISE AREAS

- i) Breage Field Update GS/AB - The BBQ area in has begun construction and the excess willow has been collected and burnt. TW Now that GS is on BF Committee it was agreed the AB would step down. GS confirmed he had attended the last two meetings and advised committee members that his attendance was simply as a member of BPC. GS had visited the BBQ area and confirmed progress was going well. The next project will be to see how best to proceed with the Rotunda. The Committee had announced an Easter Fair, scheduled for Good Friday, more details as they are known and they have been advised that they must submit a risk assessment to BPC Clerk before proceeding. A question had been raised at the last committee meeting regarding when a 2nd bin would be provided. TW advised that it would not and referred to the minutes of the February meeting, indicating the it was down to BFC to conduct litter picking and a that black bag be taken home to dispose of in the general waste. GS advised that BFC would be conducting fundraising to ensure playground equipment could be replaced within a 5-year timeframe and were aware a substantial amount would be required to do so. Three new sensory pieces of equipment need installation and would be achieved via grant funding. It was agreed that there was no more space for additional playground equipment after this, only the replacement of existing items as appropriate. There had been a request to bring in a bouncy castle, this may be possible subject to risk assessment, suitable third-party insurance / public liability and agreement by BPC, however it was noted that trading is not permitted on BF, so thought must be given as to how to make it self-finance. A request had been made for a lock for storage cupboard as part of the BBQ area and this was agreed.
- ii) Ashton Field – The Clerk reported that the goals had been made safe. The hedge was doing well and the keep fit area machines were still to be painted and serviced. A power washer will need to be used to remove lichen from the play equipment.
- iii) Praa Sands – The Clerk reported that a faulty handle had been removed and new bearings had been fitted to an item of Gym equipment to keep it in working order. Weedkilling will be taken place soon. It is anticipated that as of June, central government would take over liability on Praa Green from BPC.

11. PARISH ROOMS

- i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible New smoke sensors are to be fitted.

12. LENGTHSMAN

- i) Update AB – no issues to report. He had spoken to the contractor about using “What three words” to improve location accuracy of cuts and stile.

13. POLICE

- i) Advocate Councillor has circulated reports to Councillors throughout the month DT

14. TREVURVAS POND

- i) A report has been circulated to Councillors DT
- ii) DT suggested that BPC contact Wild Cornwall to see if they would like to run a feature on the pond.

15. ASHTON VILLAGE HUB

- i) Update HB

Blinds to be installed, to provide blackout cover.

There were 20-25 attendees at the new lunch club on last Friday of the month which raised £100.

An Easter Fair had been scheduled for 12 April and a summer fete to be held in the chairman’s field date TBA.

Electricity costs had jumped from £70 to £170 per month. Looking for Solar Panel grants.

Awaiting quotes for gutter replacement and a shed had been ordered.

The Hub had already received a booking for a staff training event in Oct, just as a reminder the hub can be booked for £30 Morning or £60 all day.

The Committee is really doing an excellent job.

16. S KERRIER COMMUNITY AREA PARTNERSHIP

- i) Update COP. CAP meetings are taking a single topic focus meeting by meeting. The February meeting focused on the UN Charter Children’s Right to Play. COP outlined that this encouraged play and wondered if the Gym equipment at Praa might be better suited to swings etc. TW pointed out that the gym was what residents had requested at the time and that the beach was in fact a massive play area.

CMR updated that the Community Capacity Fund was open to December 25, for bids up to £25k but highlighted that applicants were more likely to be successful if bidding to develop strategic plans over delivery, as it was about capacity building.

17. PRAA SANDS

- i) TW noted final meeting of MS4S was scheduled for 25 March 2025. He also stated he had replied to several emails generated from a visitor to our February meeting and awaited further feedback. TW reminded that any proposals generated would need BPC agreement as the landowner. In their absence, TW advised that CT/LT had submitted another quote to MS4S for the proposed work to stop sand migration.
- .ii) Toilets – TW advised there was a proposal in the offing for someone to take on the toilets but progress was slow. If they do, it should be ensured that any agreement specifies that CC will take them over if relinquished as BPC simply did not have the resources to do so as the present system was not fit for purpose.

18. TO CONSIDER A PLANNING APPLICATION RECEIVED FROM CORNWALL COUNCIL

i) Application PA25/00720 Proposal Erection of conservatory **Location** Loe View Main Road Ashton Helston
Proposed, seconded and agreed by all to support this application.

19. CLERK'S REPORT Previously circulated to Councillors

20. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

i) Budleigh at end of the Breage village (Pellet Road) still not cut.

ii) Godolphin Cross Community Association going well. 2 new trustees had been appointed both keen and engaged. They are looking to establish a play area and pop-up pub.

iii) The new publicans at the Lion and Lamb, Ashton have settled in. Prospect Row potholes still in poor state.

21. CHAIRMAN'S COMMENTS

i) Elections are coming up, please be aware of the timetable for registration, canvassing spending restrictions and need to report even if zero.

ii) Need a volunteer to represent BPC and the PA24/0570 CC planning meeting to speak in support of it.

iii) Noticeboard issue has been resolved with the supplier who has agreed to provide replacements FOC, with the old ones being returned. Handyman to take down and replace.

22. DATES AND TIMES OF NEXT MEETINGS

i) MEETING TO DISCUSS AND VOTE ON PLANNING AND LAND USE MATTERS WEDNESDAY 26 MARCH 2025: ORDINARY PARISH COUNCIL MEETING TUESDAY 01 APRIL 2025. MEETINGS, UNLESS OTHERWISE NOTED, TO BE HELD IN THE PARISH ROOMS, BREAGE AT 7.00 P.M.

ii) PROPOSED, SECONDED AND RESOLVED CONFIRMED THAT THE BPC ANNUAL PARISH COUNCIL MEETING & BPC ANNUAL MEETING BE HELD ON TUESDAY 13 MAY AT 6.30PM

There being no further business the meeting closed at 9.27 p.m.

DRAFT