



**DRAFT MINUTES ORDINARY PARISH COUNCIL MEETING HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE
ON TUESDAY 6 AUGUST 2024**

Cllr A Woodhams (Chairman)

Cllr H Bradford

Cllr C M Ralph

Cllr M Southam

Cllr R Rogers

Mrs Carol Macleod Clerk/RFO

The Chairman welcomed everyone and stated that the meeting would be recorded to aid the Clerk with the minutes. Covid cases are very high in Ashton and Praa Sands.

1. FIRE EVACUATION PROCEDURE

This was explained.

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

No declarations were made.

3. COUNCILLOR RESIGNATION

To confirm that Nicola Roberts' resignation was received by the Chairman on Sunday 14 July 2024 and accepted on Monday 15 July 2024

Confirmed.

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

Apologies were received and accepted from AB and DT.

4. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING 2 JULY 2024

Proposed, seconded and resolved confirmed.

5. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

No Members of the Public had attended. There were no questions for Cornwall Councillor Keeling.

6. FINANCE

a) To resolve to approve Finance Regulations 6.8 for use of Banking Transfers

b) To resolve to approve payments for August 2024

No	Date	Pay	Description	Supplier	Net	VAT	Total
114	01/07/2024	Cheque 104367	Play equipment inspection	SWPSI Ltd	33.33	6.67	40.00
115	08/07/2024	Cheque 104367	Play equipment inspection	SWPSI Ltd	66.66	13.33	79.99
116	28/06/2024	dc	Amenity Areas	Gettabox	9.03	1.81	10.84
117	25/06/2024	dc	Amenity Areas	PegDev Limited	41.39	8.28	49.67
118	30/06/2024	dc	Amenity Areas	Premium Products WB	14.58	2.92	17.50
119	30/06/2024	dc	Amenity Areas	Bizwizz Online	4.99		4.99
120	08/07/2024	bank	Amenity Areas	RGB Building Supplies	11.38	2.28	13.66
121	28/06/2024	dd	Electricity Parish Rooms	Engie Power Ltd	127.22	6.36	133.58
122	07/05/2024	credit deducted from July	Amenity Areas	RGB Building Supplies	-26.33	-5.27	-31.60
123	08/07/2024	bank	Amenity Areas	RGB Building Supplies	24.16	4.83	28.99
124	08/07/2024	dc	Parish Rooms maintenance	Matley Electrical	85.50	17.10	102.60
125	08/07/2024	Cheque 104369	Grass Cutting & weed killing	R Sanders	240.00	48.00	288.00
126	08/07/2024	Cheque 104369	Cemetery GRASS CUTTING	R Sanders	270.00	54.00	324.00

127	08/07/2024	Cheque 104369	Grass Cutting & weed killing	R Sanders	47/24	861.00	172.20	1,033.20
128	08/07/2024	Cheque 104370	Computer IT	Vision ICT Ltd		250.00	50.00	300.00
129	05/06/2024	bank	Amenity Areas	RGB Building Supplies		26.33	5.27	31.60
130	05/07/2024	dc	Office supplies	Alta & Co Trading Ltd		5.82	1.17	6.99
131	10/07/2024	dd	Salaries	NEST		161.79		161.79
132	10/07/2024	dd	Pension Employer	NEST		30.34		30.34
133	08/07/2024	dd	Cemetery electricity	Yu Energy		14.69	0.73	15.42
134	08/07/2024	cheque 104368	Footpaths cutting	R Sanders		3,792.97	758.59	4,551.56
135	08/08/2024	dd	Loan Repayment	PWLB		2,736.07		2,736.07
136	10/07/2024	dd	Parish Rooms maintenance	LifeConnect24				
137	18/07/2024	petty cash	20 is Plenty Breage Parish	RH Signs		35.00	7.00	42.00
138	19/07/2024	dc	Cemetery GOODS	KG-Direct		0.00	0.00	0.00
139	07/08/2024	bank	Computer IT	Primary PC Solutions Ltd		42.36	8.47	50.83
140	07/08/2024	bank	Amenity Areas	RGB Building Supplies		22.26	4.45	26.71
141	07/08/2024	bank	Travel	Administration		58.00		58.00
142	26/07/2024	bank	Salaries	Administration		1,528.63		1,528.63
143	26/07/2024	bank	Salaries	Administration		54.32		54.32
144	26/07/2024	bank	Salaries	HM Revenue & Customs		379.00		379.00
145	26/07/2024	bank	Employer's NI	HM Revenue & Customs		193.81		193.81
146	02/08/2024	dd	Salaries	NEST		328.48		328.48
147	02/08/2024	dd	Pension Employer	NEST		49.27		49.27
148	26/07/2024	bank	Salaries	Clerk		-65.69		-65.69
149	25/07/2024	cheque 104377	20 is Plenty Breage Parish	RH Signs		200.00	40.00	240.00
150	29/07/2024	bank	Amenity Areas	A Whitehead		3,909.98		3,909.98
151	07/08/2024	bank	Office Goods	Banner Business Solutions Ltd T/A Complete		453.35	90.67	544.02
152	29/07/2024	dd	Telephone and Internet	BT		10.79	2.16	12.95
153	15/07/2024	dd	Telephone and Internet	BT		160.59	32.12	192.71
154	19/07/2024	dc	Cemetery GOODS	Amazon		5.62	1.13	6.75
155	19/07/2024	dc	Cemetery GOODS	DesireTech Ltd		7.49	1.50	8.99
156	07/08/2024	bank	Play equipment inspection	SWPSI Ltd		33.33	6.67	40.00
157	07/08/2024	bank	Play equipment inspection	SWPSI Ltd		66.66	13.33	79.99
158	07/08/2024	bank	Grass Cutting & weed killing	R Sanders		240.00	48.00	288.00
159	07/08/2024	bank	Cemetery GRASS CUTTING	R Sanders		270.00	54.00	324.00
160	07/08/2024	bank	Grass Cutting & weed killing	R Sanders		716.00	143.20	859.20
161	28/07/2024	dc	Amenity Areas	Ad Fontes Company Limited		8.32	1.67	9.99
162	17/07/2024	dc	Admin	HM Revenue & Customs		0.55		0.55
163	01/08/2024	Dd	TV licence	TV Licensing		169.50		169.50
164	01/08/2024	dd	Cemetery Rates	Cornwall Council		55.00		55.00
				Total		17,713.54	1,602.64	19,316.18

c) August receipts

No	Date	Receipt	Description	Supplier	Net	VAT	Total
15	05/04/2024	bank	Cemetery fees	Long Rock Memorials	-135.00		-135.00
16	13/05/2024	bank	Bank interest	Barclays			
17	12/07/2024	bank	Donations	Jacqueline Frances Godbold	200.00		200.00
18	19/07/2024	bank	VAT refund	HM Revenue & Customs		1,434.28	1,434.28
19	09/07/2024	bank	Cemetery fees	Pendle Funeral Services	600.00		600.00
20	29/07/2024	bank	Grant	Cornwall Council	14,000.00		14,000.00
21	29/07/2024	bank	Cemetery fees	Long Rock Memorials	80.00		80.00
				Total	16,179.28	1,434.28	16,179.28

RR had checked the payments. The Clerk reported that item 138 was to be removed as it had been duplicated with a different supplier's name – see 155. The totals at 160 were incorrect and should read £861.00, £172.20 and £1,033.20 making the Full totals: £17,713.54, £1,602.64 and £19,316.18. Some cheque and debit card payments had had to be made because the authorisation for bank payments had been stopped in error by Barclays. The payments as shown above are correct.

d) To receive bank balances

As at 30 July 2024: Current: £5,552.73; Savings: £180,264.79; Ashton Amenity Area: £40.51; Petty cash: £108.00.

Received.

e) To elect a Councillor to be a F&GP Committee Member

HB was nominated and agreed to no longer be a bank signatory and to be a F&GP Committee Member.

Composite resolution of a), b), c) and e) was passed.

7. FOOTPATHS

i) Report MS

SWCP cutting has taken place. It appears that people are getting lost going from the Coastal Path to Kenneggy. It was suggested that a path signpost could be needed.

ii) Planning Inspectorate update Tregonning Hill

The preliminary decision of the Inspector regarding the use of the paths and the upgrading was explained by MS and TW. **It was proposed, seconded and resolved that Breage Parish Council accepts the Inspector's decision without further challenge in the expectation that the issue is now closed. BPC will therefore not be inviting further challenge to the findings of the DMMO with respect to the Order A and Order B as detailed in the document ROW/3312595. This document to be held on file together with this resolution.**

MS and the Clerk were thanked for attending the Public Inquiry.

8. HIGHWAYS

i) Wildanet is continuing with work on the A394.

ii) The overgrown area around Newtown bus shelter has been cleared by BPC's contractor.

iii) CC is to cut the ivy, covering the roof of the Breage bus shelter, from its roots.

iv) Large camper vehicles have been parking in Sethnoe Way, Breage, preventing access for HGVs to get through. The Police have been informed but there is no action they can take unless the vehicles are causing an obstruction.

v) The new bus shelter near the Toll House, Ashton should hopefully be installed before Autumn.

vi) The dropped drain on the A394 at Goon Rinsey, Ashton has still not been dealt with.

vii) There are holes in the road by the Cemetery.

9. CEMETERY AND CLOSED GRAVEYARDS

i) Update

Some graves have collapsed and need topping up. Clerk to continue with photographs and obtaining details of contacts for the damaged graves. Purchasers of the 50-year Exclusive Right of burial are to be contacted with a view to repairing graves that are damaged. If they do not take on the work BPC will take over the graves.

Repairs have started on the damaged wall in the closed graveyard, Sethnoe Way.

The identification document re. the seller of the additional land for the Cemetery has still not been received.

10. PLAYGROUND & EXERCISE AREAS

i) Safety inspections of equipment are carried out and reports provided each month

ii) Breage Field

Update CMR/AB

CMR – the drainage work has been completed. There will be just under £4,000 left of the CiL grant. A request to be made for this to be used for other things at Breage Field.

TW – The barbecue cover will be built by the end of September. A store cupboard will be included.

iii) Ashton Field

Update TW

The tension meter on one of the pieces of exercise equipment is not working properly.

iv) Praa Sands

Update TW

Nuts and bolts have been refitted to some of the exercise equipment. Rust clearance and repainting is being carried out. The safety mats have been cleaned.

11. PARISH ROOMS

i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible

ii) The fire alarm is showing a fault but Trelawney Fire & Security has assured the Clerk that it will sound if there is a fire.

12. POLICE

- i) Reports have been circulated to Councillors throughout the month
- ii) 20 is Plenty update publicity
This has been organised by DT.
- iii) Inspector Rick Milburn will be attending the BPC meeting on 3 September. The public are asked to send in any questions prior to the meeting.
- iv) There have been campers on Praa Green. This is in contravention of the By Laws.

13. LENGTHSMAN

- i) Update
The funding grant has been received.

14. TREVURVAS POND

- i) A report has been circulated to Councillors MS
Work will be undertaken on Saturday. There are 3 new volunteers. MS is recording bird visitors and volunteer Martin will be recording the wildflowers. There is an algae build up in the pond at present.

15. ASHTON VILLAGE HUB**i) To nominate a BPC representative Ashton Village Hub**

HB was proposed, seconded and nominated and he accepted the nomination.

The Opening evening Cheese and Wine was a great success with many attendees. There will be a car boot safari on 10 August and the annual fete on 31 August. An exemplary Risk Assessment has been received. The Wednesday Coffee Mornings are well supported.

15A. S KERRIER COMMUNITY AREA PARTNERSHIP

- i) Update CMR
Details of the CAP AGM and meeting on 10 July had been forwarded to the Councillors.
John Keeling had been re-elected as Chairman and Mike Toy as Vice Chairman.
2 new sub-groups to be formed Housing and Environment. There was a fire review and general discussion re. transport and objectives and reiteration of agreed priorities – Transport, Housing, Young People, Access to Services.
There was no opportunity to raise the timing of Godolphin Cross Road Safety Improvement Project. Following the meeting There was the usual confirmation that it will be implemented before March 2025.
- ii) It was felt that the CAP is poorly resourced with only one Officer for the whole of W Cornwall.
- iii) Godolphin Highways Scheme has so far taken five and a half years.
- iv) All Highways funding is taken until April 2025.
- v) Next meetings: 16 October, 29 January and 26 March.

16. PRAA SANDS

- i) Steps to access the beach
The steps have eroded and the gabions collapsed. The steps were condemned and taken away. There will be a re-design 80m to the east. This will be in seasoned oak. There will be signage to direct people to the main beach. Marram grass to be replaced. There will be 6 checks a year on the steps. The work has been carried out very quickly.
- ii) Toilets update
This is a Public Health issue. Nothing has been agreed through the recent tendering.

17. GODOLPHIN CROSS INSTITUTE/SNOOKER CLUB

- i) Update
Required documentation still not received.

18. CLERK'S REPORT Previously circulated to Councillor

The Clerk will be taking 10 days annual leave from Thursday 8 August returning on 28 August.

19. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

No reports made.

20. CHAIRMAN'S COMMENTS

Two non-material planning applications on which no time extension can be given were discussed and will be confirmed at the Planning meeting on 28 August.

- i) Application PA24/05788 Proposal** Non-material amendment to decision PA22/02647 dated 11.05.2022 to change the single door to a window on northwest elevation of garage. **Location** Solmer Sea Meads Praa Sands Penzance Cornwall TR20 9TA

Breage Parish Council supports the application.

- ii) Application PA24/05885 Proposal** Non material amendment in relation to decision notice PA22/08722 dated 27.10.22 for new flat roof to porch and replace all existing and new consented timber windows with new uPVC windows to match the approved windows in every other respect. **Location** Trewell Cottage Drunkards Lane Trew Breage Helston Cornwall

Breage Parish Council supports the application.

21. DATES AND TIMES OF NEXT MEETINGS

Meeting to discuss and vote on Planning and Land use matters Wednesday 28 August 2024; Ordinary Parish Council Meeting Tuesday 3 September 2024. Meetings, unless otherwise noted, to be held in the Parish Rooms, Breage at 7.00 p.m.

Confirmed. **There being no further business the meeting closed at 8.30 p.m.**