



**DRAFT MINUTES ORDINARY PARISH COUNCIL MEETING HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE
ON TUESDAY 4 JUNE 2024**

Cllr A Woodhams (Chairman)
Cllr A J Best
Cllr C M Ralph
Cllr N Roberts
Cllr M Southam
Cllr D Thomas
Cllr R Rogers

1 Member of the Public
Mrs Carol Macleod Clerk/RFO

The Chairman welcomed everyone and stated that the meeting would be recorded in order to aid the Clerk with the minutes. Covid cases are very high in the area.

1. FIRE EVACUATION PROCEDURE

This was explained. There would be no fire drills this evening.

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

There were no declarations.

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

Apology for absence received from HB and accepted.

4. CONFIRMATION OF THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING ON 7 MAY 2024

Item 9. Line 3 should be lower case 'a' not upper case; Item 10h). Finance Payments May – No. 30 Should read £264.26 not £246.26. Net Total should read £5,486.75 and Full Total £5,830.64; Item 14. Ashton – Insert full stop after 'owners not picking up'; Item 17 ii) 'Parking Place' amend to 'Passing Place'; Item 19 i) Upper case 'B' for AB; Item 20. Add 'breeding' after 'newts', remove 'Committee' replace with 'Steering Group'; Item 18b) Replace 'Teams' with 'Meetings'. **Proposed, seconded and resolved that with the listed amendments the minutes are confirmed.**

5. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

Public participation was held here from 7.04 to 7.22 p.m.

Cllrs agreed that item 13. be discussed at this point.

13. S KERRIER COMMUNITY AREA PARTNERSHIP

i) Update Godolphin Cross Highways Scheme

The Chairman quoted from the minutes of the BPC meeting of 6 November 2023 held at Godolphin Cross where the Council had resolved that of the options offered by CC, option 1 was its choice and had understood that the cost would be £11,643 and that the remainder of the allocated provision plus the £9,000 from GCCA should be put towards gateways or similar to reduce vehicle speed at the entrances to Godolphin Cross. It now appears that amendments have been made and need to be approved – a dropped kerb, a shorter pathway and additional signs at the Godolphin Cross entrances. Pictures had been provided. BPC is surprised that no start date has yet been given.

To discuss re-design details, etc. that have been provided re. Option 1. that was agreed at the meeting on 6 November 2023 and make any necessary resolution

It was proposed, seconded and resolved that the revised Option 1 with the listed amendments be supported by BPC. A timeline should be requested, giving start and completion dates. The Clerk to reply to Cormac with copies to Cllr JK and Clive Richards.

6. FINANCE

a) To resolve to approve Finance Regulations 6.6 Resolution use of a variable dd for payments to British Telecom for telephone/mobile/broadband/Cllrs' e-mail payment

Proposed, seconded and resolved approved.

b) To resolve to approve payments for June 2024

No	Date	Pay	Description	Supplier	Net	VAT	Total
40	01/05/2024	dd	Rates	Cornwall Council	55.00		55.00
41	01/05/2024	dc	Office supplies	Alta & Co Trading Ltd	5.82	1.17	6.99
42	01/05/2024	dc	Office supplies	Amazon	10.82	2.17	12.99
43	08/05/2024	dd	Cemetery electricity	Yu Energy	14.69	0.73	15.42
44	22/04/2024	bank	Subscription Open Spaces	Open Spaces Society	45.00		45.00
45	05/06/2024	bank	Amenity Areas	RGB Building Supplies	26.33	5.27	31.60
46	09/05/2024	dc	Cemetery repairs	NextDayPaint	38.05	7.61	45.66
47	17/05/2024	bank	Computer IT	Primary PC Solutions Ltd	42.36	8.47	50.83
48	28/05/2024	bank	Salaries	Administration	1,542.16		1,542.16
49	28/05/2024	bank	Salaries	Administration	54.12		54.12
50	28/05/2024	bank	Salaries	HM Revenue & Customs	383.40		383.40
51	28/05/2024	bank	Employer's NI	HM Revenue & Customs	196.72		196.72
52	05/06/2024	dd	Salaries	NEST	266.16		266.16
53	05/06/2024	dd	Pension Employer	NEST	49.90		49.90
54	05/06/2024	bank	Amenity Areas	RGB Building Supplies	27.45	5.49	32.94
55	24/05/2024	dd	Electricity Parish Rooms	Engie Power Ltd	202.53	10.13	212.66
56	03/06/2024	dd	Parish Rooms Water	Source for Business	22.39		22.39
57	05/06/2024	bank	Amenity Areas	RGB Building Supplies	27.20	5.44	32.64
58	26/07/2024	bank	Computer IT	Scribe	561.60	112.32	673.92
59	03/06/2024	dd	Cemetery Water	Source for Business	30.79		30.79
60	05/06/2024	bank	Amenity Areas	RGB Building Supplies	28.06	5.61	33.67
61	17/05/2024	dc	Praa Green	SafetySigns4Less	53.02	10.60	63.62
62	17/05/2024	dc	Praa Green	SafetySigns4Less	2.55	0.51	3.06
63	29/05/2024	dc	Amenity Areas	Leather Colour Doctor	38.15	5.82	43.97
64	17/05/2024	dc	Cemetery repairs	Haven Asset Income Ltd	16.66	3.33	19.99
65	22/05/2024	dc	Cemetery repairs	Ad Fontes Company Limited	7.91	1.58	9.49
66	23/05/2024	dc	Praa Green	Keple Ltd	14.16	2.83	16.99
67	24/05/2024	dc	Praa Green	Graphskill Ltd	5.37	1.08	6.45
68	29/05/2024	dc	Office Goods	Amazon	18.32	3.67	21.99
69	29/05/2024	dc	Amenity Areas	Amazon	6.24	1.25	7.49
70	05/06/2024	bank	Admin	Barbara Gorau	200.00		200.00
71	17/05/2024	dc	Amenity Areas	Teal & Mackrill Ltd	37.32	7.46	44.78
72	05/06/2024	bank	Amenity Areas	RGB Building Supplies	28.60	5.72	34.32
73	05/06/2024	bank	SWCP cutting	R Sanders	848.67	169.73	1,018.40
74	05/06/2024	bank	Footpaths cutting	R Sanders	1,712.26	342.45	2,054.71
75	05/06/2024	bank	Cemetery GRASS CUTTING	R Sanders	270.00	54.00	324.00
76	05/06/2024	bank	Grass Cutting & weed killing	R Sanders	240.00	48.00	288.00
77	05/06/2024	bank	Grass Cutting & weed killing	R Sanders	616.00	123.20	739.20
78	01/06/2024	dd	Rates Cemetery	Cornwall Council	55.00		55.00
79	15/05/2024	dd	Telephone and Internet	BT	160.59	32.12	192.71
80	29/05/2024	dd	Telephone and Internet	BT	10.79	2.16	12.95
81	05/06/2024	bank	N461 events	Clerk	26.45		26.45
82	05/06/2024	bank	Cemetery repairs	RGB Building Supplies	8.30	1.66	9.96
83	05/06/2024	bank	Computer IT	Primary PC Solutions Ltd	42.36	8.47	50.83
84	17/05/2024	dc	Office supplies	Breage PO	32.40		32.40
85	05/06/2024	bank	Amenity Areas	RGB Building Supplies	55.69	11.14	66.83
Totals					8,137.36	1,001.19	9,138.55

c) June receipts

No	Date	Receipt	Description	Supplier	Net	VAT	Total
6	10/05/2024	bank	Cemetery fees	Pendle Funeral Services		250.00	250.00
7	22/05/2024	cheque to PO to bank	Cemetery fees	F Wearne		65.00	65.00
8	02/05/2024	bank	Cemetery fees	Coodes LLP		600.00	600.00

NR had checked the payments and receipts. **Proposed, seconded and resolved that the payments as listed above be passed for payment**

d) To receive bank balances

As at 30 May 2024: Current: £6,738.26; Savings: £161,192.11; Ashton Amenity Area: £40.36; Petty cash: £150.00.

7. FOOTPATHS

i) Report MS

No issues. The footpath cutting has been started.

DMMO will be finished by lunchtime tomorrow. Supporters who were questioned were mostly the people who had spoken at the BPC meetings. All evidence will be taken and the Inspector will make an examination of fact. Decision will be more than a week but not months. Public Path Creation Order footpaths 41 & 42 was re-examined as the details were incorrect.

8.HIGHWAYS

i) Wildanet has left the grass verge through from Trescove to Germoe in a very uneven state which makes it difficult for people to walk there. Clerk to request that this area is road rolled.

ii) Byway 47 Passing place sign has been put in place. While this was being done a motorist parked there and said that they were not paying car park money. Rocks may have to be installed.

iii) The yellow grit box at the corner of Pentreath Lane and Castle Drive, Praa Sands has been pushed aside and vehicles are being parked there. Clerk to request that the grit box is moved back and a no parking sign erected.

9. CEMETERY AND CLOSED GRAVEYARDS

i) Update

There are plastic flowers in the compost bins – Gardener to remove.

Nothing has been done to the broken-down wall between Breage House and the closed graveyard, Sethnoe Way, Breage.

New hinges and bolts have been out on the bin store doors in the Cemetery. The workshop, seats and bin store have been given a coat of preservative.

ii) Burial of ashes Keith Arthurs 16 May 2024, Grave CR51

10. PLAYGROUND & EXERCISE AREAS

i) Safety inspections of equipment are carried out and reports provided each month

ii) Breage Field

Work has continued on the rotted wood areas of the play equipment with repairs being made: hardener, core drilling, new legs bolted and the bottoms of the legs aluminium coated to prevent strimmer damage. There is still work to complete.

Report on Committee Activity CMR

BPC was thanked by the Committee for the excellent repair work that has been carried out.

Report on planned work AB

The swings are in storage while a suitable surface is installed in the area beneath them. RoSPA provides a list of what constitutes a safe-land area. Mr Scorey to contact Mr Jones re. a sand-filled base area. There is another drain to go in in the field. A second litter bin at the far gate has been requested by the Committee. A BBQ shelter area is being sourced.

iii) Ashton Field

Update TW

Play area gates are continually left open in site of 'close the gates' signs.

iv) Praa Sands

Update TW

No issues. Equipment is fine.

11. PARISH ROOMS

i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible

ii) The key safe opening mechanism snapped. A new one has been installed.

iii) A camera and mic have been attached to the computer to enable Teams meetings to be progressed.

12. POLICE

i) Reports have been circulated to Councillors throughout the month DT

There were no questions.

14. LENGTHSMAN

i) Update AB

Contract with CC signed – no increase in funding.

15. TREVURVAS POND

i) A report has been circulated to Councillors DT

A large strimmer is needed. BPC strimmer to be loaned. Pond is rather overgrown. The Chairman stated the importance of having a clear distinction between the land and the water.

16. ASHTON VILLAGE HUB

i) Update NR

A baby changing unit has been installed in the toilet area. The downpipe has been repaired. A shed is very much needed. Money to be raised towards wall cabinets for the kitchen.

19 July – Cheese and Wine: BPC, Co-op and RGB to be invited; 10 August - Car boot map-find; 31 August - Summer Fete in Ashton Amenity Area.

Clerk to contact Lion and Lamb re. take over of Ashton Christmas Lights. Must be a public body with a constitution. 10 tubs of lights will be moved to the Cemetery workshop if not taken over.

17. GODOLPHIN SNOOKER CLUB

i) Update

BPC has been asked to take guardianship of the site by the Snooker Club Chairman, Treasurer and daughter-in-law of the Trustee.

Only enquiries have been made by BPC. No decisions have been made. This is in the public domain and minuted. Deeds are needed before progress can be made. Clerk was asked to write to Mr T Johnson asking him to obtain the deed from Barclays Bank.

18. BLACKSMITH'S CORNER

i) To confirm re-siting of dragon's teeth

Confirmed that stakes have been re-sited as they were felt to be trip hazards.

19. CLERK'S REPORT Previously circulated to Councillors

The Handyman had been asked to paint Breage pump. Gardener to be asked to clear the weeds on the surrounding area – no weedkiller to be used.

20. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

PSDCC – Welloe Defibrillator needs new pads – no money available. Door entry system not yet funded. Cllr JK's Community Chest was suggested. Welloe hearing was explained.

GCCA Trustee meeting. levelling up grant received. Godolphin Fete may not be held this year – National Trust asking for too much money due to electricity costs doubling. The access is bad for stallholders.

Carleen Village Hall: 17 June Quiz Night with tea and coffee, bring your own drinks.

21. MATTERS THE CHAIRMAN CONSIDERS TO BE OF AN URGENT NATURE

Haulfryn CC pre-app: There is a petition against the pre-app glamping/holiday builds over the golf course at Praa Sands. BPC has received e-mails that have been forwarded to the Planning Officer.

Pengersick House: CC Building Control, Kate Kennally and Cllr JK should be contacted regarding the installed sewage system. Cllrs should not comment on the pre-app as they would be pre-determined should a planning application come in.

Praa Sands steps: These were due for repair but were removed. A very detailed description was given of what has been done and who has been contacted. BPC did not give permission for the removal or the cutting of an access into the peat bed causing safety issues. A solicitor's letter will be sent from BPC if matters are not hurriedly sorted and appropriate signage installed. A solution must be found for this season.

22. DATES AND TIMES OF NEXT MEETINGS

Meeting to discuss and vote on Planning and Land use matters Wednesday 26 June 2024; Ordinary Parish Council Meeting Tuesday 2 July 2024. Meetings, unless otherwise noted, to be held in the Parish Rooms, Breage at 7.00 p.m.

Confirmed.

23. EXCLUSION OF PRESS AND PUBLIC To resolve that Members of the Press and Public be excluded from the meeting on the grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information as defined in Part 1, Schedule 12A of the Local Government Act 1972

Proposed, seconded and resolved.

24. STAFFING MATTERS

There being no further business the meeting closed at 9.10 p.m.

BREAGE PARISH COUNCIL

DRAFT NOTES PUBLIC PARTICIPATION HELD IN THE PARISH ROOMS BREAGE **ON TUESDAY 4 JUNE 2024**

At 7.04 p.m. the meeting was closed and Public Participation opened.

The GCCA secretary had attended to hear the Council's views on the Godolphin Cross Highways Scheme circulated road/traffic measures. They hoped that it would be ensured to be moving along, that there would be nothing contentious and that there would be a further meeting open to GCCA. Their personal view was that the adjustments would be acceptable.

The Chairman spoke about the 6 November 2023 meeting where option 1. had been accepted by BPC with the possibility of speed reduction solutions for the entrances to Godolphin Cross but now it appeared that the Scheme had been put back into a consultation period. He added that it has taken 10 years to get this far. Clerk to send the 6 November 2023 minutes to the secretary.

Cllr Keeling's monthly report had been circulated to the Councillors and was noted by BPC. There were no questions.

Public participation ended at 7.22 p.m. and the meeting was re-opened