



**DRAFT MINUTES ORDINARY PARISH COUNCIL MEETING HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE
ON TUESDAY 6 FEBRUARY 2024**

Present: Cllr A E Woodhams (Chairman)

Cllr A J Best

Cllr R Rogers

Cllr D Thomas

5 Members of the Public

Mrs Carol Macleod Clerk/RFO

The Chairman welcomed everyone. There is a high number of Covid cases in the area. Cllrs to inform the Chairman if they wish for restrictions to be introduced. Masks and hand wash are available to all at the meetings. The meeting is recorded to aid the Clerk with the minutes.

1. FIRE EVACUATION PROCEDURE

This was explained. No drill this evening.

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

No declarations were made.

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

Apologies received and accepted from NR, CMR, HB and MS. Cllr Keeling sent his apologies.

4. CONFIRMATION OF THE MINUTES OF THE ORDINARY PARISH COUNCIL MEETING ON 9 JANUARY 2024

Proposed, seconded and resolved confirmed.

5. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

Public participation was held here from 7.03 to 7.38 p.m.

18. GODOLPHIN SNOOKER CLUB

To discuss as requested and make any necessary resolution

It was agreed that agenda item 18 be heard during Public Participation so that the 4 Members of the Public who were present and wished to talk about this item could be included – See Public Participation.

After which, it was requested that the Chairman, Desmond Johnson and the Secretary/Treasurer, Timothy Johnson make due enquiries and that the Secretary formally requests that Breage Parish Council takes any required action to bring the property into the ownership of Breage Parish Council in order to retain it for the benefit of the Public. There will be a further agenda item as soon as this request is made and documentation is available.

6. FINANCE

a) To resolve to vire £1,960 from War Memorial budget to Ashton Village Hub

This to enable floor work to be completed. £2,000 budget 2024/25 for Ashton Village Hub to be reduced and the £1,960 to be transferred to War Memorial budget

Proposed, seconded and resolved.

b) To resolve to approve February payments

No	Date	Pay	Description	Supplier	Net	VAT	Total
336	11/01/2024	dd	Cemetery electricity	Yu Energy	15.22	0.76	15.98
337	04/01/2024	bank	Ashton Village Hub	RGB Building Supplies	14.14	2.83	16.97
338	04/01/2024	bank	Ashton Village Hub	RGB Building Supplies	5.10	1.02	6.12
339	04/01/2024	bank	Lengthsman	R Sanders	2,158.00	431.60	2,589.60
340	08/11/2023	bank	Grant	Barclays cancelled	300		resubmitted new account
341	29/11/2023	adjustment	Ashton Village Hub	RGB Building Supplies	-2.18		-2.18
342	29/11/2023	adjustment	Electricity Parish Rooms	Engie Power Ltd	-77.09	-3.85	-80.94
343	10/01/2024	bank	Office supplies	Banner Business Solutions Ltd T/A Complete	302.70	60.54	363.24
344	05/01/2024	dc	Office Goods	Amazon	3.32	0.67	3.99

								10/24
345	09/01/2024	bank	Ashton Village Hub	Ashton Village Hub	-19.24			-19.24
346	10/01/2024	dd	Office supplies	LifeConnect24	70.22			70.22
347	08/02/2024	dd	Loan Repayment	Public Works Loan Board	2,736.07			2,736.07
348	13/01/2024	dc	Office Goods	Amazon	12.59	2.52		15.11
349	07/02/2024	bank	Computer IT	Primary PC Solutions Ltd	42.36	8.47		50.83
350	18/01/2024	dc	Office supplies	Philps Bakery Porthleven	50.85			50.85
351	26/01/2024	bank	Salaries	Administration	1,512.87			1,512.87
352	26/01/2024	bank	Salaries	Administration	61.92			61.92
353	24/01/2024	bank	Salaries	HM Revenue & Customs	351.40			351.40
354	26/01/2024	bank	Employer's NI	HM Revenue & Customs	187.93			187.93
355	29/01/2024	dd	Salaries	NEST	255.98			255.98
356	29/01/2024	dd	Pension Employer	NEST	47.99			47.99
357	07/02/2024	bank	Play equipment inspection	SWPSI Ltd	33.33	6.67		40.00
358	07/02/2024	bank	Play equipment inspection	SWPSI Ltd	66.66	13.33		79.99
359	25/01/2024	dd	Electricity Parish Rooms	Engie Power Ltd	259.33	12.97		272.30
360	19/01/2024	dc	Amenity Areas	Universal Silk Screen Printers & Signmakers	19.98	4.00		23.98
361	04/12/2023	bank	Ashton Village Hub	RGB Building Supplies	2.18			2.18
362	07/02/2024	bank	Cemetery Grass cutting	R Sanders	132.00	26.40		158.40
363	07/02/2024	bank	Ashton field grass cutting	R Sanders	117.00	23.40		140.40
364	07/02/2024	bank	Contract grass cutting	R Sanders	371.50	74.30		445.80
365	07/02/2024	bank	Lengthsman	R Sanders	400.00	80.00		480.00
Total					9,132.13	745.63		9,877.76

Item 340 was queried. The Clerk explained that item 300, a grant had been shown on the bank statement as paid out but was then cancelled as the bank account number had been changed. The payment was resubmitted and paid but 300 needs to be shown as cancelled. The value was £50.00. RR had checked the payments. **Proposed, seconded and resolved that the payments as listed above be approved for payment.**

c) February receipts

No	Date	Bank	Receipt	Description	Supplier	Net	VAT	Total
42	15/01/2024	Business Premium Account	bank	VAT refund	HM Revenue & Customs		2,964.01	2,964.01
43	18/01/2024	Business Premium Account	bank	LMP Grant	Cornwall Council	4,656.17		4,656.17
44	18/01/2024	Business Premium Account	bank	SWCP grant	Cornwall Council	2,441.18		2,441.18
Total						7,097.35	2,964.01	10,061.36

d) To receive bank balances

As at 30 January 2024: Current: £3,921.85; Savings: £158,428.98; Ashton Amenity Area: £40.21; Petty cash: £150.00.

7. FOOTPATHS

i) Report MS

MS not in attendance.

ii) To resolve that BPC accepts the Cornwall Council grant offers for LMP and SWCP cutting

These had increased by 4.9% over 2023/24 grants. **Proposed, seconded and resolved that CC grant offers for LMP and SWCP cutting 2024/25 be accepted.**

iii) DMMO Tregonning Hill – e-mails were being received from people asking BPC to withdraw its objections to the Tregonning Hill DMMO. They have been informed that a public enquiry is to be held at Praa Sands and District Community Centre on 4 June 2024 and that their comments may be forwarded to the Inspectorate if they have not already done so. BPC's objections had to be submitted by 23 September 2021 and the letter acknowledging letter states that withdrawal had to be made within 28 days of 12 April 2022. The Council's objections therefore stand.

8. HIGHWAYS

i) Nothing received re. Godolphin

ii) Byway 47 Praa Sands – Passing bays are still being parked in. **It was agreed that a steel sign: NO PARKING PASSING PLACE ONLY should be purchased and fixed on a post with shear bolts in the passing place, Praa Green, byway 47.**

9. CEMETERY AND CLOSED GRAVEYARDS

i) Update TW

No further update from PWLB re. loan application. Shelters and benches need to be repainted. Grave audit to be carried out once weather improves. No further progress re. collapsed wall between Breage House and the Sethnoe Way closed graveyard.

ii) Burials: Sylvia Oliver on Saturday 3 February, Section 1, Row 21, Grave 382; Valerie Barnett on Friday 16 February, Section 2, Row 1, Grave 7

10. PLAYGROUND & EXERCISE AREAS

i) Safety inspections of equipment are carried out and reports provided each month

ii) Breage Field

Full Report on planned work AB

There had been a Breage Field AGM on 23 January. AB had not attended as he had not received an agenda or an invitation. The drainage work had been completed, the area covered with sand and the grass area reseeded. The work does not appear to have been checked. An invoice has been received- to be forwarded to CMR, treasurer Breage Field Committee. Sewage appears to be being flushed and discharged into the manhole linked to the drainage. Breage Parish Council needs to receive a plan of the completed drainage work to ensure the layout of the drainage facility is added to the Council's records and a sign off from the Field Committee that the work is of an acceptable standard and that the area is safe to use.

Full Report on Committee Activity CMR including points to be addressed:

1. Capital cost of additional play equipment and installation
 2. Capital cost of restoration of the land after drainage work completed
- CMR not present – written report received. £19,600 provision of new play equipment.

There does not appear to be a project manager.

iii) Ashton Field

Update TW

Replacement trees have been planted. Thanks to Colin Macleod.

iv) Praa Sands

Update TW

No issues. Kiln dried sand to be used to clean the surface area of the mats underneath the exercise equipment.

11. PARISH ROOMS

i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible

ii) There will be an outside repaint once the weather improves.

12. POLICE

i) Reports have been circulated to Councillors throughout the month DT

ii) There has been a car parked on the footway in Pengersick Lane and people with mobility scooters have been unable to continue on the footway to pass the car. There is no dropped kerb for them to get onto the road. This is causing problems. DT to contact the PCSO.

iii) Ashton Amenity Field – an incident concerning dogs was reported and is currently being investigated by Devon and Cornwall Police.

13. S KERRIER COMMUNITY AREA PARTNERSHIP

i) Update CMR

CMR not present, written report provided. Policy and actions need to be determined under each of the 5 priorities: Environment, Traffic and Transport, Housing, Young People and Access to Services.

14. LENGTHSMAN

i) Update AB

Penhale and Redallon areas still need to be addressed. Quotes awaited. Some BPC funding may be found towards Redallon. No reply from CC re. White Horse crossroads.

15. TREVURVAS POND

i) A report has been circulated to Councillors DT

ii) Drafts of Starwort restricting the water inlet have been removed. Work is ongoing. Lots of wildlife. An extra plank in the overflow was suggested. An eel had been seen further down the stream, swimming against the flow.

16. ASHTON VILLAGE HUB

i) Update TW

Wainscotting is being installed around the walls. The heaters can then be put back. Cooker and fridge/freezer are in and a heater is in the toilet. The Wildanet fibre installation to the Hub is now in place.

ii) Village Lights

The Hub is no longer running the Christmas Lights but the lights need to be safely stored, The Cemetery workshop could be used. The Lion and Lamb may take on the Christmas Lights but this would need to be all the Village Lights not just the pub area.

17. PRAA SANDS

i) Toilets - Report on meeting held on 18 January 2024 TW

The facility in its current form is non-operational. It had been confirmed by Cornwall Council that by policy it will no longer provide public toilet facilities as it is a non-statutory function. The reason given is primarily budgetary constraints.

The Chairman gave a full report on the meeting attended by representatives for the Hades Group who had expressed interest in getting the Toilets up and running by 1 April 2024, also landowners near to the Toilet site and local contractors. There are apparently eight other toilet facilities that are in the same predicament, i.e. closure. Hades was willing to take on those 8 together with Praa Sands. The meeting had been requested in order to explore what skills could be confirmed locally in order to refurbish the existing facility, and crucially what are the problems with the current system and what needed to be done to ensure that the business would be both sustainable and economically viable for the Hades group to take on the project and to allow the Hades group to speak with informed authority at their scheduled meeting with Cornwall Council at 1400 that day. Various matters were discussed including alternative methods of waste disposal. All attendees were adamant that the protection of the environment was critical in regard to water quality in order to prevent public health issues and reputation damage. There was broad agreement on all points that the project could be delivered within the timescale with major improvements to be made going forward.

It had been later reported that the meeting with CC had not been positive, the other 8 toilets were not to be made available to the Group and Hades had therefore withdrawn its interest.

ii) Praa Green – **To resolve to give permission for a granite bench on Praa Green**

This is memory of Dolly Izatt who did much work for Praa Sands. **Proposed, seconded and resolved that permission for the bench is given.**

19. CLERK'S REPORT Previously circulated to Councillors

20. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

It was reported that Godolphin Shute is not working because it has been temporarily turned off as sticks have been pushed into the pipes and this needs to be removed. It was suggested that a tap above the Shute would be beneficial.

The Queens Arms had asked if signs could be put on the car park bank without planning permission. Planning permission is required if the signs are over 1m in size and fixed. If they are under 1m this is permitted. It was advised that the pub check with CC Planning.

The organiser of the proposed 2024 Raft Race at Praa Sands had asked what is needed to be produced before holding such an event. Permission/Risk Assessment to be approved by both CC and BPC/Evidence of Public Liability insurance needs to be seen.

21. MATTERS THE CHAIRMAN CONSIDERS TO BE OF AN URGENT NATURE

i) Application PA24/00892 Proposal Notification under Town and Country Planning (General Permitted Development)

(England) Order 2015 under Part 17 Class K to carry out a program of mineral exploration via a drilling programme on one land parcel - approx. Grid Ref SW62350 30790 - i.e. land NE of Carleen and south of Penhale Wheal Vor **Location** Land NE Of Carleen And South Of Penhale Wheal Vor Breage Cornwall TR13 9NU

Comments to be made by 15 February. **It was agreed that that in regard to this submission Breage Parish Council has no comments to submit. As this is a submission as opposed to an application and iaw accepted procedure the Parish Council is content to be guided by the MPA decision after due process by the statutory consultees.** This to be confirmed at the Planning meeting on 28 February.

22. DATES AND TIMES OF NEXT MEETINGS

ORDINARY PARISH COUNCIL PLANNING AND LAND USE MATTERS MEETING WEDNESDAY 28 FEBRUARY 2024; ORDINARY PARISH COUNCIL MEETING TUESDAY 5 MARCH 2024. MEETINGS TO BE HELD IN THE PARISH ROOMS AT 7.00 P.M. UNLESS OTHERWISE STATED
Confirmed.

As there was no further business the meeting closed at 8.34 p.m.

BREAGE PARISH COUNCIL

DRAFT NOTES PUBLIC PARTICIPATION ORDINARY PARISH COUNCIL MEETING HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 6 FEBRUARY 2024

At 7.03 p.m. the meeting was closed and Public Participation opened.

It was agreed that agenda item 18 be heard during Public Participation so that the 4 Members of the Public who were present and wished to talk about this item could be included.

18. GODOLPHIN SNOOKER CLUB

To discuss as requested **and make any necessary resolution**

The Snooker Club has not been used for a number of years. The Secretary/Treasurer was in attendance and gave a history of the Club that dated from 27 March 1929, donations received towards a new roof and building renovation and also gave the final recorded membership details: D Johnson, T Johnson, J Nichols, J Richards, J Barnes and R Harris.

Two Parishioners living in a home adjacent to the Club said they were using the area next to the Snooker Club for parking. One of them thought they had paid Membership but it was not to the Treasurer and they could not remember who they paid.

The Chairman spoke about a letter received from Mrs Jane Stevens that asked the Parish Council to safeguard the building and take it under the Parish Council's ownership. Her late father was the last Trustee and she holds the documents. There is a deed of gift held at Barclays bank. Even though the Club is not being used, the Chairman/President, Desmond Johnson and Secretary/Treasurer, Timothy Johnson by Constitution still hold responsibility. There has been no disconnection of services. It appears that water and electricity costs have not been paid. Mr McKie had e-mailed the Parish Council stating interest in the Club and that he is 'one of approximately 10 local members of the club'. There is no record of this and the Secretary stated that it is not correct. Mention was made of a peppercorn rent for the land adjoining the Snooker Club that might or might not have to be paid.

In order for the Parish Council to become Custodian the Secretary must request that the building be transferred to Breage Parish Council. The Secretary agreed to do this. (See main minutes.) The Council could then make a resolution to accept responsibility and to secure in Public ownership. The Deed of Gift must be seen to determine whether there are restrictions or covenants.

Cllr Keeling's report had been circulated to Councillors. There were no questions.

Public participation ended at 7.38 p.m. and the meeting was re-opened.