



DRAFT MINUTES ORDINARY PARISH COUNCIL MEETING HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE
ON TUESDAY 11 JANUARY 2022

Attending Parish Councillors had each carried out a negative lateral flow test, worn Council supplied new face masks on entry and had used the bacterial hand gel. They are to use the NHS QR scan if they had a mobile phone with them. Seating places were spaced and all surfaces had been cleaned before the meeting. Anti-bacterially wiped covered agendas were provided. Attending Members of the Public will have been advised that the Council would be grateful if they would have completed a Covid 19 lateral flow test within 48 hours of the meeting, asked to wear a face mask and adhere to social distancing for their own safety and to help to maintain Covid security.

Present: Cllr A E Woodhams (Chairman)

Cllr A Best
 Cllr C Carver
 Cllr P Darby
 Cllr C Ralph
 Cllr N Roberts
 Cllr D Thomas
 Cllr R Wyvern Batt

Mrs C Macleod (Clerk/RFO)

The Chairman welcomed everyone. Masks could be totally removed while speaking but should be replaced afterwards. The meeting is recorded.

1. FIRE EVACUATION PROCEDURE

This and GDPR were explained.

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

No declarations.

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

Apologies received and accepted from HB and MS. Cllr Keeling also sent apologies.

4. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 7 DECEMBER 2021

Page 91/21: Cemetery – a 'd' to be added to cremate. Public Art: should read 89% not 8%. Breage Field – to read Cancelled December rescheduled for January and February 2022.

With the above amendments - proposed, seconded and resolved confirmed.

5. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

No Public present. Cllr Keeling's report had been circulated. No questions.

6. FINANCE

a) A notification of the election, 6 May 2021, recharges has been received: £255, invoice to follow

b) To resolve to approve January payments

No	Date	Payment	Description	Supplier	Net	VAT	Total
271	03/12/2021	dc	Office Goods	Alexa Group Ltd	10.82	2.16	12.98
272	07/12/2021	bank	Cemetery repairs	Dan Waite Electrical	810.64		810.64
273	07/12/2021	dc	Office supplies	Amazon	2.50	0.50	3.00
274	07/12/2021	dc	Office supplies	Amazon	3.94	0.79	4.73
275	04/01/2022	dd	Cemetery Water	Source for Business	15.23		15.23
276	04/01/2022	dd	Parish Rooms Water	Source for Business	15.23		15.23
277	03/11/2021	dc	Office supplies	Amazon	7.49	1.50	8.99
278	08/12/2021	dc	Repairs and Maintenance Street furniture	X2 Connect Ltd	50.50	10.10	60.60
279	09/12/2021	dc	Office Goods	Amazon	9.72	1.94	11.66
280	10/12/2021	dc	Amenity Areas	Amazon	33.32	6.67	39.99
281	13/12/2021	bank	Grant	Ashton Village Hub	500.00		500.00
282	10/12/2021	dc	Amenity Areas	Amazon	3.32	0.67	3.99
283	10/12/2021	dc	Amenity Areas	Amazon	1.99	0.40	2.39
284	21/12/2021	dd	Electricity Parish Rooms	British Gas	134.08	6.70	140.78

285	15/12/2021	dd	Telephone and Internet	BT	136.40	27.28	163.68
286	14/12/2021	dd	Streetlights electricity	E-on	40.58	2.03	42.61
287	10/12/2021	dc	Admin	Information Commissioner's Office	40.00		40.00
288	24/12/2021	bank	Salaries	Administration	1,623.43		1,623.43
289	24/12/2021	bank	Salaries	Administration	59.40		59.40
290	24/12/2021	bank	Salaries	HM Revenue & Customs	326.60		326.60
291	24/12/2021	bank	Employer's NI	HM Revenue & Customs	184.60		184.60
292	13/01/2022	bank	Salaries	NEST	125.29		125.29
293	13/01/2022	bank	Pension Employer	NEST	46.98		46.98
294	14/12/2021	dc	Repairs and Maintenance Street furniture	OfficeFurnitureOnline.co.uk	347.00	69.40	416.40
295	29/12/2021	bank	Streetlighting Repairs & Maintenance	Enerveo Limited	3,508.00	701.60	4,209.60
296	12/01/2022	bank	Play equipment inspection	Southwest Playground Safety Inspections	75.00	15.00	90.00
297	12/01/2022	bank	Play equipment inspection	Southwest Playground Safety Inspections	25.00	5.00	30.00
298	31/12/2021	dd	Telephone and Internet	BT	20.60	4.12	24.72
299	12/01/2022	bank	Travel	Administration	7.88		7.88
300	05/01/2022	bank	Lengthsman	R Sanders	1,700.00	340.00	2,040.00
301	12/01/2022	bank	Grass and Hedges	R Sanders	470.00	94.00	564.00
302	12/01/2022	bank	Cemetery grass	R Sanders	125.00	25.00	120.00
303	12/01/2022	bank	AAA grass	R Sanders	105.00	21.00	126.00
304	12/01/2022	bank	Lengthsman	R Sanders	15.00	3.00	18.00
305	12/01/2022	bank	Breage Field equipment repairs	SW Playground Safety Inspections	285.00	57.00	342.00
Totals					10,865.54	1,395.86	12,261.40

The Clerk reported that the month on items 301-305 should read 01 not 12 and item 292 payment should read bank not 292.

NR had checked the payments and confirmed that with the reported amendments all was in order. **It was proposed, seconded and resolved that the payments as listed above be passed for payment.**

c) To acknowledge Receipts:

No	Code	Date	Bank	Description	Supplier	Net	VAT	Total
22	Misc. Income	08/12/2021	Community Current Account	Donations	L Horne	100.00		100.00
23	Misc. Income	10/12/2021	Community Current Account	Donations	Duchy of Cornwall	1,000.00		1,000.00
24	Cemetery fees interments	13/12/2021	Community Current Account	Cemetery fees	G Reader	800.00		800.00
25	Cemetery fees interments	13/12/2021	Community Current Account	Admin refund overpaid	G Reader	-60.00		-60.00
						1,840.00		1,840.00

Acknowledged.

d) To receive bank balances

As at 30 December 2021: Current: £5,295.50; Savings: £109,618.10; AAA: £39.80; Petty cash: £150.

7.FOOTPATHS

i) Report PD

Ashton at rear on Chy Kerensa on footpath grey water and sewage from the septic tank. PD to report.

ii) Enhanced LMP

Can't be started until PO number available. Clerk to ask about payment method.

8.HIGHWAYS

i) Update 20 is plenty CC

VARs and spare batteries being considered to be purchased with Vision grant. These show speed and a warning if cars approach too fast. Can be affixed to existing poles. Would have to be put up and taken down by BPC. Rupert Spencer to be contacted to see what Highways' permission is needed. Risk Assessment regarding people who put up/take down the VAR signs would be needed. Godolphin to be contacted. The 20 is plenty is being covered by a task and finish group and the group has delegated permission to go ahead and come back to BPC with recommendations and permissions. The Breage School area is difficult, Trewithick Road having no footways. It was asked if the children who were walking here could be provided with Hi Viz vests.

ii) Update Breage Parking TW

Covered in 8a.

8a. PCSO JULIA BERRY 7.18 p.m.

From 1 November 2021: 1 criminal damage; 1 scratched car bonnet; 1 dangerous dog.

PCSO Julia is 'out and about'.

Met with the Breage School Crossing person. Visited school and spoke about Road Safety, hoping the pupils will get to know her and interact next time. Attended the Cornish Tin meeting at Carleen. Another meeting re. Legal Ownership and Legal Rights is due. Attended a Coffee Morning at the Breage Snooker and Social Club. A report of dog fouling – visited owner. Camper van parked at Coulthard Drive junction. PCSO Julia can be contacted on the Helston pnn e-mail address. A list of contact details to be sent to the Clerk. Next week would be talking to various groups including the WI.

Fire checks and smoke alarms can be checked at properties.

A letter regarding parking problems at the exit/entrance Higher Road to Pellor Road Breage was passed on to PCSO Julia. The Chairman confirmed the ongoing problems of inconsiderate parking in Breage Village. This area being particularly bad.

The Chairman spoke about the school crossing matters at Breage. The Crossing person had moved further along as had been suggested and was finding crossing the children easier. The suggestion of a roundabout at Germoe Crossroads should the 24 houses application be approved has been submitted to the Planning Officer. 2 youngsters have died here in the past.

Carleen – horse box and parked vehicles report. Area checked and builders' vehicles not deemed to be causing an issue.

Neighbourhood Watch looking for a co-ordinator. Germoe has NHW – details to be sent to PCSO Julia.

PCSO Julia was thanked for attending.

9. CEMETERY AND CLOSED GRAVEYARDS

i) Update TW

Electricity has now been connected at the workshop. Anthills are being removed in the Closed Graveyard and being used to infill graves that have dropped. New Cremated Remains Area plans to be made. The flowers and tributes on the graves over Christmas were very good.

ii) Public Art CMR

The next stage is a presentation to the Parochial Church Council, 8 Members and the Churchwardens on Thursday. TW will attend. If the PCC support the next stage would be to apply for a faculty. Revd Kirsten will be leaving in February, her 3-year contract having ended.

10. PLAYGROUND & EXERCISE AREAS

i) A Risk Assessment re. Covid-19 is in place that is reviewed every 14 days. Contractor is offering deep cleaning for the exercise and play equipment.

Agreed to sit tight re. the deep clean and investigate it at a later date because of the rainy weather and repairs needed on the Breage equipment.

ii) Safety inspection of equipment are carried out and reports provided each month

Breage Field - has had the tractor and slide repaired and put back in the Field. The wooden supports needing repair/replacement are being repaired. Prices for a rubber base are being sought.

Ashton – roundabout has been greased.

Praa Sands - Residual painting to be carried out. Basketball net to be replaced with a chain one. Weedkilling to be carried out round the basketball/exercise area.

iii) Interest expressed re. An Ashton/Breage football team

12 young people have expressed interest in a Parish Football Team. Mums and Dads are keen to help. A sponsor has been found to supply the strip. Mums will take care of the cleaning. Dads will help with anything. Would like to use BPC's logo. There is room on Ashton Amenity Area to play 5-a-side. They have volunteered to help with clearing the rubbish at Ashton Hub. A larger field area is being sought. They have an introduction to the Chair of Rosudgeon Social Club where there are 2 football pitches.

11. PARISH ROOMS

i) A Covid Risk Assessment for the Parish Rooms has been carried out and is reviewed every 14 days. Until further notice Councillors and attending Members of the Public will complete a lateral flow test two days before each meeting and report the results to the Health and Safety Councillor and Clerk. Masks will be worn by Councillors and Public

The Clerk has signed an agreement with BPC that she is willing to sit in the meeting room during meetings. The toilet area is to have the glossed areas painted.

The computer and laptop are linked to both screens. BT Tech 24 has been signed into. Files to be transferred on Saturday with a BT enhanced update. Outlook, presently running on 2007 will be upgraded to Outlook 365.

ii) A Covid-19 Risk Assessment for the Office is reviewed every 14 days

Skirting is to be put in the office.

iii) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod on the hour each hour she is at work. He will return the text as soon as is possible.

12. POLICE

i) Update CC

Nothing to report.

13. HELSTON AND S KERRIER CNP

i) Teams meeting Wednesday 26 January 2022, 6.00 to 8.00 p.m.

CMR will attend and come to the BPC Planning meeting afterwards. DT will attend BPC Planning meeting.

14. LENGTHSMAN

i) A couple of ditches could not take the recent heavy rain and the road was flooded at Trescowe. Godolphin War Memorial – drain blocked with silt. It has been cleared.

AB reported that some of the ditches need to be excavated with a digger to remove the silt. Cormac would normally be expected to undertake this. It is not within BPC's contractor's job list.

15. ASHTON VILLAGE HUB

i) Update NR

Met yesterday. There will be a jumble sale with coffee and cake. The Chairman is to produce a newsletter in the next two weeks for Ashton Village to contain Hub and Village news. There is no damp course at the building so everything that was around the bottom of the building has been cleared away and taken to the dump. A dehumidifier is being used inside the building.

16. CORNISH TIN

i) Update TW

Another open meeting is due at the end of the month. A lawyer and barrister will be present.

17. APPRENTICESHIP

i) Update CC

The Terms of Reference (TOR) have been completed providing a statement of the background, objectives, and purpose of the proposed project. The next step is to find a government package. Recruitment process should begin in April. There will be 3 years of training and job experience day releases. And weekends at Gloucester University.

18. TREVURVAS POND

i) Update DT & MS

A very full report was given by DT. Copy available from her.

January is not a good month weatherwise to start work and it was asked if the work could be delayed until the weather has improved. Schools could then be involved in nature projects, etc. The Wildlife Trust have advised that October/November would be the best time to start so that breeding and hibernation are not interfered with. It was agreed that ongoing maintenance work should be costed for in the package. The BPC Chairman offered the loan of his paperwork from a previous project.

19. QUEEN'S PLATINUM JUBILEE

i) Update TW

20. BENCHES

There are 2 granite benches on Praa Green that have no inscriptions and belong to BPC. There have been requests for names to be put on these In Memoriam. The Clerk recommends a donation of £100 per bench to do this

To resolve to permit inscriptions to be placed on the granite benches that the BPC owns on Praa Green that have not been inscribed

Proposed, seconded and resolved to permit inscriptions to be placed on the 3 granite benches that the BPC owns on Praa Green that have not been inscribed. These have all been reserved. It was noted that if the benches are to be removed deep concrete bases would be needed when they are replaced.

21. REPORT FROM CLERK

Circulated

The Clerk added that a complaint has been received regarding the removal of the Streetlight in Baker's Row, Breage. The Clerk had explained the circumstances.

22. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

It was asked if a Police House could be provided in the 24 houses project at Germoe Crossroads so that an Officer would have somewhere to live in the Parish. It was explained that it is no longer Law and it would need to be Police Policy.

Parked car related issues at the top of Pellor Road at the Fowlfield Row exit. To be reported to Highways.

Not a lot at present at Carleen Village Hall. There is a meeting next Monday. The new Chairman is doing good work.

An update on the new Praa Sands notice board was requested. At the beach steps people are climbing the metal barrier and through the track along the edge of the dunes. There is a Right to Roam. Mesh had been put up previously but it is just climbed through.

An unused table tennis table is available.

23. DATES AND TIMES OF NEXT MEETINGS: ORDINARY PARISH COUNCIL PLANNING AND LAND USE MATTERS MEETING

WEDNESDAY 26 JANUARY 2022; ORDINARY PARISH COUNCIL MEETING TUESDAY 1 FEBRUARY 2022. MEETINGS AT 7.00 P.M. IN THE PARISH ROOMS

Noted.

Breage Parish Council would be grateful if members of the public intending to attend the meetings of the Parish Council would complete a Covid 19 lateral flow test within 48 hours of the meeting. Please advise the Clerk that you will be attending, wear a face mask and adhere to social distancing for your safety and to help to maintain Covid security. Thank you.

24. EXCLUSION OF PRESS AND PUBLIC To resolve that Members of the Press and Public be excluded from the meeting on the grounds that agenda items that have been allocated here from the meeting may be discussed, due to the likely disclosure of exempt information as defined in Part 1, Schedule 12A of the Local Government Act 1972

Not necessary.

There being no further business the meeting closed at 9.11 p.m.