

# BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

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## **ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 1 OCTOBER 2024**

To: Breage Parish Councillors: You are hereby summoned to attend this meeting.

To: Members of the Public: You are hereby invited to attend this meeting.

You may contact the Parish Clerk on 01326 574781/07767165077 or email [clerk@breagepc.org.uk](mailto:clerk@breagepc.org.uk)

 Recoverable Signature

**X** Carol Macleod

Carol Macleod

Clerk and RFO to Breage Parish Council

Signed by: 2635630a-cbdb-4eaa-af3c-a9b5f8625bfd

### AGENDA

#### 1. FIRE EVACUATION PROCEDURE

#### 2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

#### 3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

#### 4. TO CONSIDER THE CO-OPTION OF 2 MEMBERS TO BREAGE PARISH COUNCIL

Lynne and Chris Tyler

i) The applicants will be given the opportunity to introduce themselves saying why they wish to be co-opted

ii) Members will be invited to ask questions

iii) A vote will take place regarding the co-option of each applicant

iv) If co-options take place Declarations of Acceptance of Office will be completed, read out and signed by the Applicant(s). The Clerk will sign as witness

#### 5. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING 3 SEPTEMBER 2024

6. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

#### 7. FINANCE

a) i) Grant agreed at Budget/Precept meeting 7 November 2023 Parish Councils Act 1957 Ch42 Part 1 s2, £50 towards maintenance of the Breage Village Clock **To resolve as follows: that in pursuance of the power conferred by section 2 of the Parish Councils Act 1957 and being of the opinion that the expenditure satisfies the requirements of this section and is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure, the Council approves the £50 grant payment towards maintenance for the Breage Parish Clock Bank payment No 213**

ii) Grants agreed at Budget/Precept meeting – 7 November 2023 s137 grant of £100 for purchase of wreaths and LGA 1972 and an s145 grant of £50 towards Band payment for Remembrance Day service at Breage **To resolve as follows: that in pursuance of the power conferred by sections 137 and 145 of the Local Government Act 1972 and being of the opinion that the expenditure satisfies the requirements of this section and is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure, the Council approves the payment for wreaths and band costs for Remembrance Day 2024 dc payment Royal British Legion No 214 bank payment Breage Band No 215**

b) **To resolve to approve remaining payments for October 2024**

No	Date	pay	Description	Supplier	Net	VAT	Total
189	04/09/2024	bank	Praa Green	R Sanders	720.00	144.00	864.00
190	04/09/2024	bank	Cemetery GRASS CUTTING	R Sanders	270.00	54.00	324.00
191	04/09/2024	bank	Grass Cutting & weed killing	R Sanders	240.00	48.00	288.00
192	04/09/2024	bank	Grass Cutting & weed killing	R Sanders	706.00	141.20	847.20
193	02/09/2024	dd	Cemetery Water	Source for Business	41.56		41.56
194	02/09/2024	dd	Parish Rooms Water	Source for Business	24.22		24.22
195	05/09/2024	bank	20 is Plenty Breage Parish	RH Signs	36.00		36.00
196	02/10/2024	bank	Parish Rooms maintenance	RGB Building Supplies	14.30	2.86	17.16
197	09/09/2024	bank	External Audit	BDO LLP	420.00	84.00	504.00
198	11/09/2024	dc	Parish Rooms maintenance	Matley Electrical	109.00	21.80	130.80

199	11/09/2024	dc	Ashton Village Hub	Cornish Mutual	399.64		399.64
200	12/09/2024	bank	Play equipment inspection	SWPSI Ltd	66.66	13.33	79.99
201	12/09/2024	bank	Play equipment inspection	SWPSI Ltd	33.33	6.67	40.00
202	08/09/2024	dc	Office supplies	Plaanet Private Limited	5.82	1.17	6.99
203	23/09/2024	104378	Purchase of additional land for Cemetery	HM Land Registry	45.00		45.00
204	20/09/2024	dc	Praa Green	KPCM Display Ltd	30.65	6.13	36.78
205	20/09/2024	pc	Postage	Breage PO	4.60		4.60
206	02/10/2024	bank	Ground work Play/exercise equipment areas	Colin Macleod	180.00		180.00
207	26/09/2024	dd	Electricity Parish Rooms	Engie Power Ltd	174.07	8.70	182.77
208	01/10/2024	dd	Rates Cemetery	Cornwall Council	£55.00		£55.00
209	02/10/2024	bank	Travel	Administration	27.18		27.18
210	02/10/2024	bank	Computer IT	Primary PC Solutions Ltd	42.36	8.47	50.83
211	15/09/2024	dd	Telephone and Internet	BT	160.59	32.12	192.71
212	29/09/2024	dd	Telephone and Internet	BT	10.79	2.16	12.95
<b>Total</b>					<b>3,816.77</b>	<b>574.61</b>	<b>4,391.38</b>

c) October receipts

No	Date	Receipt	Description	Supplier	Net	VAT	Total
22	02/09/2024	bank	Bank interest	Barclays	646.81		646.81
23	04/09/2024	bank	Bank interest	Barclays	0.15		0.15
24	09/09/2024	bank	Precept	Cornwall Council	45,000.00		45,000.00
<b>Total</b>					<b>45,646.96</b>		<b>45,646.96</b>

d) To receive bank balances

e) Chairman's report on Budget/Precept

## 8. PARISH COUNCIL WORKING GROUPS/TEAMS/COMMITTEES AND/OR OUTSIDE ORGANISATIONS

### a) New Breage Parish Council Members to be nominated

Cllr Smith: Finance & General Purposes Committee/BPC rep. Breage Village Hall

Cllr Oxford Pope: Footpaths/ Deputy rep. S Kerrier Community Area Partnership

## 9. FOOTPATHS

i) Report MS

ii) Footpath 39 – Confirmation of 2 cuts

## 9.HIGHWAYS

i) Parking in Sethnoe Way, Breage – complaints received

ii) Parking in passing space on Byway 47 Praa Sands

iii) Request for 'unsuitable for HGVs' sign Byway 47 Praa Sands

iv) Dip in road near Trevena, going east

v) To confirm with CC the date in 2025, on which 20 is Plenty will be in place in Breage Parish

## 10. CEMETERY AND CLOSED GRAVEYARDS

i) Update TW

ii) Audit update

## 11. PLAYGROUND & EXERCISE AREAS

i) Safety inspections of equipment are carried out and reports provided each month

ii) Breage Field

Update CMR/AB/TW

iii) Ashton Field

Update TW

iv) Praa Sands

Update TW

## 12. PARISH ROOMS

i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible

## 13. LENGTHSMAN

i) Update AB

## 14. POLICE

i) Advocate Councillor has circulated reports to Councillors throughout the month

## 15. TREVURVAS POND

i) A report has been circulated to Councillors DT

## 16. ASHTON VILLAGE HUB

i) Update sent from the Hub

## 17. S KERRIER COMMUNITY AREA PARTNERSHIP

i) Update CMR

ii) On-line survey to give your views on the CAP. This closes on 31 October

iii) Community Levelling Up Programme - A funding update on all projects in the CAP area is being put together

**18. PRAA SANDS**

- i) Steps
- ii) Toilets
- iii) Notice board
- iv) Defibrillators

**19. GODOLPHIN CROSS INSTITUTE/SNOOKER CLUB**

- i) Update

**20. REMEMBRANCE SERVICES**

To resolve which Cllrs are to lay the wreaths on behalf of BPC and Parishioners at the Godolphin War Memorial on Monday 11 November (meet at 10.40 a.m.) and at the Breage War Memorial on Sunday 10 November (meet at 10.40 a.m.)

**21. CLERK'S REPORT** Previously circulated to Councillor

**22. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES**

**23. CHAIRMAN'S COMMENTS**

**24. DATES AND TIMES OF NEXT MEETINGS**

FINANCE & GENERAL PURPOSES COMMITTEE MEETING FRIDAY 18 OCTOBER AT 10.00 A.M.; MEETING TO DISCUSS AND VOTE ON PLANNING AND LAND USE MATTERS WEDNESDAY 30 OCTOBER 2024; ORDINARY PARISH COUNCIL MEETING; ORDINARY PARISH COUNCIL MEETING TUESDAY 5 NOVEMBER 2024. MEETINGS, UNLESS OTHERWISE NOTED, TO BE HELD IN THE PARISH ROOMS, BREAGE AT 7.00 P.M.