

BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

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ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 9 JANUARY 2024

To: Breage Parish Councillors: You are hereby summoned to attend this meeting.

To: Members of the Public: You are hereby invited to attend this meeting.

You may contact the Parish Clerk on 01326 574781/07767165077 or email clerk@breagepc.org.uk

 Recoverable Signature

X Carol Macleod

Carol Macleod

Clerk and RFO to Breage Parish Council

Signed by: 2635630a-cbdb-4eaa-af3c-a9b5f8625bfd

AGENDA

1. FIRE EVACUATION PROCEDURE

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

4. CONFIRMATION OF THE MINUTES OF THE ORDINARY PARISH COUNCIL MEETING ON 5 DECEMBER 2023

5. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

6. FINANCE

a) To resolve to approve January payments

No	Date	Pay	Description	Supplier	Net	VAT	Total
289	30/11/2023	bank	Salaries	Administration	1,520.81		1,520.81
290	30/11/2023	bank	Salaries	Administration	61.00		61.00
291	30/11/2023	bank	Salaries	HM Revenue & Customs	353.40		353.40
292	30/11/2023	bank	Employer's NI	HM Revenue & Customs	189.63		189.63
293	07/12/2023	dd	Salaries	NEST	257.94		257.94
294	07/12/2023	dd	Pension Employer	NEST	48.36		48.36
295	06/12/2023	bank	Grass Cutting & weed killing	R Sanders	218.50	43.70	262.20
296	06/12/2023	bank	Amenity Areas	R Sanders	117.00	23.40	140.40
297	06/12/2023	bank	War Memorials	R Sanders	40.00	8.00	48.00
298	06/12/2023	bank	Footpaths cutting	R Sanders	45.00	9.00	54.00
299	22/11/2023	bank	Grant	Administration	500.00		500.00
300	08/11/2023	bank	Grant PC Act 1957 Ch42 Part1 s2	Administration	50.00		50.00
301	01/12/2023	bank	LGA 1972 s145 Grant	Administration	50.00		50.00
302	01/12/2023	bank	Ashton Village Hub	Electrical South West Ltd	1,039.80	207.96	1,247.76
303	30/12/2023	bank	Ashton Village Hub	Ashton Village Hub	-		-1,039.80
					1,039.80		
304	04/12/2023	bank	N461 events	Stephen Babbage	254.00		254.00
305	04/12/2023	bank	Repairs and Maintenance Street furniture	Stephen Babbage	393.00		393.00
306	04/12/2023	bank	Praa Green	Stephen Babbage	51.00		51.00
307	04/12/2023	bank	Praa Green	Stephen Babbage	120.58		120.58
308	04/12/2023	bank	Amenity Areas	Stephen Babbage	51.00		51.00
309	08/12/2023	dd	Cemetery electricity	Yu Energy	14.69	0.73	15.42
310	13/01/2024	dd	Admin	Information Commissioner's Office	35.00		35.00
311	06/12/2023	bank	Office supplies	Banner Business Solutions Ltd T/A Complete	296.25	59.25	355.50
312	06/12/2023	bank	Parish Rooms maintenance	Primary PC Solutions Ltd	110.00	22.00	132.00
313	24/11/2023	dd credit	Electricity Parish Rooms	Engie Power Ltd	-131.95	-6.60	-138.55
314	05/12/2023	dc	Office supplies	Alta & Co Trading Ltd	5.82	1.17	6.99

315	28/12/2023	bank	Salaries	Administration	1,475.45		1,475.45
316	28/12/2023	bank	Salaries	Administration	62.12		62.12
317	28/12/2023	bank	Salaries	HM Revenue & Customs	339.60		339.60
318	28/12/2023	bank	Employer's NI	HM Revenue & Customs	179.88		179.88
319	05/01/2024	dd	Salaries	NEST	246.64		246.64
320	05/01/2024	dd	Pension Employer	NEST	46.24		46.24
321	28/12/2023	bank	20 is Plenty Breage Parish	RH Signs	1,125.00	75.00	1,200.00
322	10/01/2024	bank	Cemetery GRASS CUTTING	R Sanders	132.00	26.40	158.40
323	10/01/2024	bank	Grass Cutting & weed killing	R Sanders	253.50	50.70	304.20
324	10/01/2024	bank	Amenity Areas	R Sanders	117.00	23.40	140.40
325	10/01/2024	bank	Play equipment inspection	SWPSI Ltd	33.33	6.67	40.00
326	10/01/2024	bank	Play equipment inspection	SWPSI Ltd	66.66	13.33	79.99
327	10/01/2024	bank	Computer IT	Primary PC Solutions Ltd	253.33	50.67	304.00
328	10/01/2024	bank	Computer IT	Primary PC Solutions Ltd	42.36	8.47	50.83
329	05/01/2024	bank	Ashton Village Hub	RGB Building Supplies	518.39	103.68	622.07
330	15/12/2023	dd	Telephone and Internet	BT	241.05	48.21	289.26
331	03/01/2024	dd	Telephone and Internet	BT	10.00	2.00	12.00
332	15/01/2024	dd	Telephone and Internet	BT	149.86	29.97	179.83
333	02/01/2024	dd	Rates Cemetery	Cornwall Council	55.00		55.00
334	02/01/2024	bank	Ashton Village Hub	RGB Building Supplies	-518.39		-518.39
335	21/12/2023	dd	Electricity Parish Rooms	Engie Power Ltd	180.51	9.03	189.54
					9,660.56	816.14	10,476.70

b) January receipts

N	Date	Bank	Description	Supplier	Net	VAT	Total
37	04/12/2023	bank	Bank interest	Barclays	536.08		536.08
38	04/12/2023	bank	Bank interest	Barclays	0.14		0.14
39	01/12/2023	cash to PO to bank	Admin	F Conway	10.00		10.00
40	06/12/2023	bank	Cemetery fees	Pendle Funeral Services	1,300.00		1,300.00
41	14/12/2023	bank	Grant	Cornwall Council	14,000.00		14,000.00
				Total	15,846.22		15,846.22

c) To receive bank balances

As at 29 December 2023: Current: £1,566.34; Savings: £158,367.62; Ashton Amenity Area: £40.21; Petty cash: £144.01

d) Engie, Parish Rooms Electricity supplier. Can extend current rate which is a low rate for a further 3 years beyond renewal date of December 2025. They advise that rates will be rising in the near future. **To make necessary resolution**

7. FOOTPATHS

i) Report MS

8. HIGHWAYS

i) 20 is Plenty signs/banners update NR

9. CEMETERY AND CLOSED GRAVEYARDS

i) Update TW

10. PLAYGROUND & EXERCISE AREAS

i) Safety inspections of equipment are carried out and reports provided each month

ii) Breage Field

Full Report on planned work AB

Full Report on Committee Activity CMR

iii) Ashton Field

Update TW

iv) Praa Sands

Update TW

11. PARISH ROOMS

i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible

12. POLICE

i) Reports have been circulated to Councillors throughout the month DT

13. S KERRIER COMMUNITY AREA PARTNERSHIP

i) Update CMR

14. LENGTHSMAN

i) Update AB

15. TREVURVAS POND

i) A report has been circulated to Councillors DT

16. ASHTON VILLAGE HUB

i) Update on activities NR

ii) Building work TW

17. GREAT WHEAL VOR COMMUNITY AND ENVIRONMENT GROUP

i) Website request

To discuss and make any necessary resolution

18. CLERK'S REPORT Previously circulated to Councillors

19. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

20. MATTERS THE CHAIRMAN CONSIDERS TO BE OF AN URGENT NATURE

21. DATES AND TIMES OF NEXT MEETINGS

ORDINARY PARISH COUNCIL PLANNING AND LAND USE MATTERS MEETING WEDNESDAY 31 JANUARY 2024; ORDINARY PARISH COUNCIL MEETING TUESDAY 6 FEBRUARY 2024. MEETINGS TO BE HELD IN THE PARISH ROOMS AT 7.00 P.M. UNLESS OTHERWISE STATED