

BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

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ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 6 FEBRUARY 2024

To: Breage Parish Councillors: You are hereby summoned to attend this meeting.

To: Members of the Public: You are hereby invited to attend this meeting.

You may contact the Parish Clerk on 01326 574781/07767165077 or email clerk@breagepc.org.uk

 Recoverable Signature

X Carol Macleod

Carol Macleod

Clerk and RFO to Breage Parish Council

Signed by: 2635630a-cbdb-4eaa-af3c-a9b5f8625bfd

AGENDA

1. FIRE EVACUATION PROCEDURE

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

4. CONFIRMATION OF THE MINUTES OF THE ORDINARY PARISH COUNCIL MEETING ON 9 JANUARY 2024

5. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

6. FINANCE

a) To resolve to vire £1,960 from War Memorial budget to Ashton Village Hub

This to enable floor work to be completed. £2,000 budget 2024/25 for Ashton Village Hub to be reduced and the £1,960 to be transferred to War Memorial budget

b) To resolve to approve February payments

No	Date	Pay	Description	Supplier	Net	VAT	Total
336	11/01/2024	dd	Cemetery electricity	Yu Energy	15.22	0.76	15.98
337	04/01/2024	bank	Ashton Village Hub	RGB Building Supplies	14.14	2.83	16.97
338	04/01/2024	bank	Ashton Village Hub	RGB Building Supplies	5.10	1.02	6.12
339	04/01/2024	bank	Lengthsman	R Sanders	2,158.00	431.60	2,589.60
340	08/11/2023	bank	Grant	Barclays cancelled	300		resubmitted new account
341	29/11/2023	adjustment	Ashton Village Hub	RGB Building Supplies	-2.18		-2.18
342	29/11/2023	adjustment	Electricity Parish Rooms	Engie Power Ltd	-77.09	-3.85	-80.94
343	10/01/2024	bank	Office supplies	Banner Business Solutions Ltd T/A Complete	302.70	60.54	363.24
344	05/01/2024	dc	Office Goods	Amazon	3.32	0.67	3.99
345	09/01/2024	bank	Ashton Village Hub	Ashton Village Hub	-19.24		-19.24
346	10/01/2024	dd	Office supplies	LifeConnect24	70.22		70.22
347	08/02/2024	dd	Loan Repayment	Public Works Loan Board	2,736.07		2,736.07
348	13/01/2024	dc	Office Goods	Amazon	12.59	2.52	15.11
349	07/02/2024	bank	Computer IT	Primary PC Solutions Ltd	42.36	8.47	50.83
350	18/01/2024	dc	Office supplies	Philps Bakery Porthleven	50.85		50.85
351	26/01/2024	bank	Salaries	Administration	1,512.87		1,512.87
352	26/01/2024	bank	Salaries	Administration	61.92		61.92
353	24/01/2024	bank	Salaries	HM Revenue & Customs	351.40		351.40
354	26/01/2024	bank	Employer's NI	HM Revenue & Customs	187.93		187.93
355	29/01/2024	dd	Salaries	NEST	255.98		255.98
356	29/01/2024	dd	Pension Employer	NEST	47.99		47.99
357	07/02/2024	bank	Play equipment inspection	SWPSI Ltd	33.33	6.67	40.00
358	07/02/2024	bank	Play equipment inspection	SWPSI Ltd	66.66	13.33	79.99

359	25/01/2024	dd	Electricity Parish Rooms	Engie Power Ltd	259.33	12.97	272.30
360	19/01/2024	dc	Amenity Areas	Universal Silk Screen Printers & Signmakers	19.98	4.00	23.98
361	04/12/2023	bank	Ashton Village Hub	RGB Building Supplies	2.18		2.18
362	07/02/2024	bank	Cemetery Grass cutting	R Sanders	132.00	26.40	158.40
363	07/02/2024	bank	Ashton field grass cutting	R Sanders	117.00	23.40	140.40
364	07/02/2024	bank	Contract grass cutting	R Sanders	371.50	74.30	445.80
365	07/02/2024	bank	Lengthsman	R Sanders	400.00	80.00	480.00
Total					9,132.13	745.63	9,877.76

c) February receipts

No	Date	Bank	Receipt	Description	Supplier	Net	VAT	Total
42	15/01/2024	Business Premium Account	bank	VAT refund	HM Revenue & Customs		2,964.01	2,964.01
43	18/01/2024	Business Premium Account	bank	LMP Grant	Cornwall Council	4,656.17		4,656.17
44	18/01/2024	Business Premium Account	bank	SWCP grant	Cornwall Council	2,441.18		2,441.18
Total						7,097.35	2,964.01	10,061.36

d) To receive bank balances

7. FOOTPATHS

i) Report MS

ii) **To resolve that BPC accepts the Cornwall Council grant offers for LMP and SWCP cutting**

8. HIGHWAYS

9. CEMETERY AND CLOSED GRAVEYARDS

i) Update TW

ii) Burials: Sylvia Oliver on Saturday 3 February, Section 1, Row 21, Grave 382; Valerie Barnett on Friday 16 February, Section 2, Row 1, Grave 7

10. PLAYGROUND & EXERCISE AREAS

i) Safety inspections of equipment are carried out and reports provided each month

ii) Breage Field

Full Report on planned work AB

Full Report on Committee Activity CMR including points to be addressed:

1. Capital cost of additional play equipment and installation
2. Capital cost of restoration of the land after drainage work completed

iii) Ashton Field

Update TW

iv) Praa Sands

Update TW

11. PARISH ROOMS

i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible

12. POLICE

i) Reports have been circulated to Councillors throughout the month DT

13. S KERRIER COMMUNITY AREA PARTNERSHIP

i) Update CMR

14. LENGTHSMAN

i) Update AB

15. TREVURVAS POND

i) A report has been circulated to Councillors DT

16. ASHTON VILLAGE HUB

i) Update TW

ii) Village Lights

17. PRAA SANDS

i) Toilets - Report on meeting held on 18 January 2024 TW

ii) Praa Green – **To resolve to give permission for a granite bench on Praa Green**

18. GODOLPHIN SNOOKER CLUB

To discuss as requested **and make any necessary resolution**

19. CLERK'S REPORT Previously circulated to Councillors

20. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

21. MATTERS THE CHAIRMAN CONSIDERS TO BE OF AN URGENT NATURE

22. DATES AND TIMES OF NEXT MEETINGS

ORDINARY PARISH COUNCIL PLANNING AND LAND USE MATTERS MEETING WEDNESDAY 28 FEBRUARY 2024; ORDINARY PARISH COUNCIL MEETING TUESDAY 5 MARCH 2024. MEETINGS TO BE HELD IN THE PARISH ROOMS AT 7.00 P.M. UNLESS OTHERWISE STATED