

BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

E-mail: clerk@breagepc.org.uk Website: www.breagepc.org.uk



ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE

ON TUESDAY 5 MARCH 2024

To: Breage Parish Councillors: You are hereby summoned to attend this meeting.

To: Members of the Public: You are hereby invited to attend this meeting.

You may contact the Parish Clerk on 01326 574781/07767165077 or email clerk@breagepc.org.uk

 Recoverable Signature

X Carol Macleod

Carol Macleod

Clerk and RFO to Breage Parish Council

Signed by: 2635630a-cbdb-4eaa-af3c-a9b5f8625bfd

AGENDA

1. FIRE EVACUATION PROCEDURE

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

4. CONFIRMATION OF THE MINUTES OF THE ORDINARY PARISH COUNCIL MEETING ON 6 FEBRUARY 2024

5. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

6. FINANCE

a) To resolve that Mrs Barbara Goraus be appointed Breage Parish Council internal Auditor to audit the year 1 April 2023 to 31 March 2024

b) To resolve to approve March payments

No	Date	Pay	Description	Supplier	Net	VAT	Total
366	01/02/2024	bank	Ashton Village Hub	Administration	1,960.00		1,960.00
367	08/02/2024	dd	Cemetery electricity	Yu Energy	15.18	0.76	15.94
368	14/02/2024	bank	Enhanced LMP	R Sanders	2,500.00	500.00	3,000.00
369	02/02/2024	dc	Office supplies	Amazon	8.99	1.80	10.79
370	16/02/2024	bank	Ashton Village Hub	RGB Building Supplies	-389.56	-77.91	-467.47
371	19/02/2024	bank	Ashton Village Hub	RGB Building Supplies	13.62	2.72	16.34
372	19/02/2024	bank	Ashton Village Hub	RGB Building Supplies	50.00	10.00	60.00
373	19/02/2024	bank	Ashton Village Hub	RGB Building Supplies	112.00	22.40	134.40
374	19/02/2024	bank	Ashton Village Hub	RGB Building Supplies	41.00	8.20	49.20
375	19/02/2024	bank	Ashton Village Hub	RGB Building Supplies	75.25	15.05	90.30
376	19/02/2024	bank	Ashton Village Hub	RGB Building Supplies	97.69	19.54	117.23
377	23/02/2024	dd	Electricity Parish Rooms	Engie Power Ltd	217.08	10.85	227.93
378	06/03/2024	bank	Play equipment inspection	SWPSI Ltd	33.33	6.67	40.00
379	06/03/2024	bank	Play equipment inspection	SWPSI Ltd	66.66	13.33	79.99
380	22/02/2024	dc	Repairs and Maintenance Street furniture	Safety Signs & Stickers	13.32	2.66	15.98
381	29/01/2024	dd	Telephone and Internet	BT	10.00	2.00	12.00
382	15/02/2024	dd	Telephone and Internet	BT	145.70	29.14	174.84
383	29/02/2024	dd	Telephone and Internet	BT	10.00	2.00	12.00
Total					4,980.26	569.21	5,549.47

c) March receipts

No	Date	Receipt	Description	Supplier	Net	VAT	Total
45	45336.00	bank	Cemetery fees	Sharon Symonds	60.00		60.00
46	45341.00	bank	Cemetery fees	F E Strike	1600.00		1600.00
47	45348.00	cash to PO to bank	Admin	F Conway	2.00		2.00
Total					1662.00		1662.00

d) To receive bank balances

7. FOOTPATHS

i) Report MS

ii) Update DMMO

iii) **To resolve that R Sanders is contracted to carry out Footpaths and Grass cutting in Breage Parish from 1 April 2024 to 31 March 2025**

8. HIGHWAYS

9. CEMETERY AND CLOSED GRAVEYARDS

i) Update TW

ii) Burial: David William Stephen Pearce on Monday 19 February, Section 21, Row 1, Grave 10

10. PLAYGROUND & EXERCISE AREAS

i) Safety inspections of equipment are carried out and reports provided each month

ii) Breage Field

Full Report on planned work AB

Full Report on Committee Activity CMR

Concern re. lacking responses to BPC e-mails

iii) Ashton Field

Update TW

iv) Praa Sands

Update TW

11. PARISH ROOMS

i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible

12. POLICE

i) Reports have been circulated to Councillors throughout the month DT

13. S KERRIER COMMUNITY AREA PARTNERSHIP

i) Update CMR

14. LENGTHSMAN

i) Update AB

15. TREVURVAS POND

i) A report has been circulated to Councillors DT

16. ASHTON VILLAGE HUB

i) Update on activities NR

ii) Update building work TW

17. CLERK'S REPORT Previously circulated to Councillors

18. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES 191. MATTERS THE CHAIRMAN CONSIDERS TO BE OF AN URGENT NATURE

19. DATES AND TIMES OF NEXT MEETINGS

ORDINARY PARISH COUNCIL PLANNING AND LAND USE MATTERS MEETING WEDNESDAY 27 March 2024; ORDINARY PARISH

COUNCIL MEETING TUESDAY 2 APRIL 2024. MEETINGS TO BE HELD IN THE PARISH ROOMS AT 7.00 P.M. UNLESS OTHERWISE STATED