

## BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

E-mail: [clerk@breagepc.org.uk](mailto:clerk@breagepc.org.uk) Website: [www.breagepc.org.uk](http://www.breagepc.org.uk)



### **ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 3 DECEMBER 2024**

To: Breage Parish Councillors: You are hereby summoned to attend this meeting.

To: Members of the Public: You are hereby invited to attend this meeting.

You may contact the Parish Clerk on 01326 574781/07767165077 or email [clerk@breagepc.org.uk](mailto:clerk@breagepc.org.uk)

 Recoverable Signature

**X** Carol Macleod

Carol Macleod

Clerk and RFO to Breage Parish Council

Signed by: 2635630a-cbdb-4eaa-af3c-a9b5f8625bfd

### **AGENDA**

#### **1. FIRE EVACUATION PROCEDURE**

#### **2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS**

Each Member to ensure that their register of interests is up-to-date

#### **3. APOLOGIES FOR ABSENCE**

a) To receive and accept apologies for absence

#### **4. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING 3 SEPTEMBER 2024**

**5. PUBLIC PARTICIPATION** To include Cornwall Councillor's report – previously circulated to Councillors

#### **6. FINANCE**

##### **a) To resolve to approve December payments**

No	Date	Cheque No	Description	Supplier	Net	VAT	Total
270	06/11/2024	bank	Grass Cutting & weed killing	R Sanders	135.00	27.00	162.00
271	31/10/2024	bank	Grass Cutting & weed killing	R Sanders	245.00	49.00	294.00
272	06/11/2024	bank	Grass Cutting & weed killing	R Sanders	383.00	76.60	459.60
273	14/11/2024	bank	Computer IT	Primary PC Solutions Ltd	18.15	3.63	21.78
274	28/11/2024	bank	Grant	Breage Lights	100.00		100.00
275	14/11/2024	bank	Admin	Clerk	0.00	bank transfer	
276	14/11/2024	bank	Amenity Areas	SWPSI Ltd	55.00	11.00	66.00
277	14/11/2024	bank	Parish Rooms maintenance	Stephen Babbage	216.00		216.00
278	06/12/2024	bank	Amenity Areas	RGB Building Supplies	28.91	5.78	34.69
279	14/11/2024	dc	Office Goods	Mathew and Redsell Limited	7.49	1.50	8.99
280	11/11/2024	dc	Amenity Areas	Biri Trading UK Ltd	9.98	1.99	11.97
281	26/11/2024	dd	Electricity Parish Rooms	Engie Power Ltd	143.23	7.16	150.39
282	13/11/2024	dc	Postage	Breage PO	3.75		3.75
283	04/12/2024	283	Office Goods	Primary PC Solutions Ltd	575.00	115.00	690.00
284	04/12/2024	bank	Computer IT	Primary PC Solutions Ltd	120.00	24.00	144.00
285	07/11/2024	dc	Amenity Areas	L&S Engineers Ltd	13.14	2.63	15.77
286	20/11/2024	bank credit	Amenity Areas	L&S Engineers Ltd	-9.54	-1.91	-11.45
287	04/12/2024	bank	Play equipment inspection	SWPSI Ltd	33.33	6.67	40.00
288	04/12/2024	bank	Play equipment inspection	SWPSI Ltd	66.66	13.33	79.99
289	28/11/2024	bank	Salaries	Administration	1,479.59		1,479.59
290	28/11/2024	bank	Salaries	Administration	54.32		54.32

291	28/11/2024	bank	Salaries	HM Revenue & Customs	384.60		384.60
292	28/11/2024	bank	Employer's NI	HM Revenue & Customs	197.65		197.65
293	28/11/2024	dd	Salaries	NEST	334.05		334.05
294	28/11/2024	dd	Pension Employer	NEST	50.11		50.11
295	04/12/2024	bank	Office supplies	Banner Business solutions Ltd	252.98	50.60	303.58
296	01/12/2024	Dd	Rates Ceme	Cornwall Council	55.00		55.00
297	15/11/2024	dd	Telephone and Internet	BT	161.37	32.27	193.64
298	29/11/2024	dd	Telephone and Internet	BT	10.79	2.16	12.95
299	02/12/2024	dd	Parish Rooms Water	Source for Business	27.85		27.85
300	02/12/2024	dd	Cemetery Water	Source for Business	43.02		43.02
301	04/12/2024	bank	Travel	Clerk	24.48		24.48
302	04/12/2024	bank	Computer IT	Primary PC Solutions Ltd	78.66	15.73	94.39
<b>Total</b>					<b>5,298.37</b>	<b>444.14</b>	<b>5,742.71</b>

b) December receipts

No	Date	Receipt No	Description	Supplier	Net	VAT	Total
32	18/11/2024	bank	LMP Grant	Cornwall Council	5,052.62		5,052.62
33	21/11/2024	bank	SWCP grant	Cornwall Council	2,560.74		2,560.74
34	27/11/2024	bank	Cemetery fees	Steve Dyer	475.00		475.00
Total					<b>8,088.36</b>		<b>8,088.36</b>

c) To receive bank balances

**7. FOOTPATHS**

i) Report MS

**8. HIGHWAYS**

**9. CEMETERY AND CLOSED GRAVEYARDS**

i) Update TW

**10. PLAYGROUND & EXERCISE AREAS**

i) Safety inspections of equipment are carried out and reports provided each month

ii) Breage Field

Update GS/AB

iii) Ashton Field

Update TW

iv) Praa Sands

Update TW

**11. PARISH ROOMS**

i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible

**12. LENGTHSMAN**

i) Update AB

**13. POLICE**

i) Advocate Councillor has circulated reports to Councillors throughout the month DT

**14. TREVURVAS POND**

i) A report has been circulated to Councillors DT/MS

**15. ASHTON VILLAGE HUB**

i) Update HB

**16. S KERRIER COMMUNITY AREA PARTNERSHIP**

i) Update

ii) CMR and COP invited to a meeting: Travel & Transport Task & Finish Group

**17. PRAA SANDS**

i) Steps update

**18. TO CONSIDER A PLANNING APPLICATION RECEIVED FROM CORNWALL COUNCIL**

i) **Application PA24/08900 Proposal** Non-Material Amendment in relation to Decision Notice PA24/01312 dated 16.05.24: to change the first-floor external finish from render to vertical timber cladding. **Location** Headland Breeze 2 Trewartha Road Praa Sands Penzance Cornwall TR20 9ST

**18. REPORTS ON REMEMBRANCE SERVICES 2024**

i) Reports TW/DT

**19. CLERK'S REPORT** Previously circulated to Councillor

**20. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES**

i) Councillors' reports on .gov.uk meeting 4 November 2024

ii) Councillors' reports on Planning training 7 November 2024

iii) Members remaining reports

**21. CHAIRMAN'S COMMENTS**

**22. DATES AND TIMES OF NEXT MEETINGS**

**MEETING TO DISCUSS AND VOTE ON PLANNING AND LAND USE MATTERS WEDNESDAY 18 DECEMBER 2024 (A week early because of Christmas); ORDINARY PARISH COUNCIL MEETING TUESDAY 7 JANUARY 2025. MEETINGS, UNLESS OTHERWISE NOTED, TO BE HELD IN THE PARISH ROOMS, BREAGE AT 7.00 P.M.**