

BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

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ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 2 JULY 2024

To: Breage Parish Councillors: You are hereby summoned to attend this meeting.

To: Members of the Public: You are hereby invited to attend this meeting.

You may contact the Parish Clerk on 01326 574781/07767165077 or email clerk@breagepc.org.uk

 Recoverable Signature

X Carol Macleod

Carol Macleod

Clerk and RFO to Breage Parish Council

Signed by: 2635630a-cbdb-4eaa-af3c-a9b5f8625bfd

AGENDA

1. FIRE EVACUATION PROCEDURE

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

4. CONFIRMATION OF THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING 4 JUNE 2024

5. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

6. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL

Application PA24/03937 Proposal Demolition and construction of dwelling and associated works (following approval PA23/07250 for conversion and extension) **Location** Penhale Paddock Main Road Ashton Helston

7. FINANCE

a) To resolve to approve payments for July 2024

| No | Date | Pay | Description | Supplier | Net | VAT | Total |
|-----|------------|------------------|------------------------------------|--------------------------|----------|-------|----------|
| 86 | 14/05/2024 | dc | Computer IT | pdfguru.com | 0.99 | | 0.99 |
| 87 | 03/06/2024 | bank | Computer IT | Primary PC Solutions Ltd | 20.00 | 4.00 | 24.00 |
| 88 | 31/05/2024 | dc | Office supplies | Amazon | 14.98 | 3.00 | 17.98 |
| 89 | 08/07/2024 | bank | Amenity Areas | RGB Building Supplies | 19.59 | 3.92 | 23.51 |
| 90 | 08/06/2024 | dd | Cemetery electricity | Yu Energy | 15.18 | 0.76 | 15.94 |
| 91 | 07/06/2024 | bank | Breage Gardening | Karen Badger | 46.68 | | 46.68 |
| 92 | 10/06/2024 | dc | Amenity Areas | metals4U | 50.98 | 10.20 | 61.18 |
| 93 | 10/06/2024 | bank | Cemetery repairs | Colin Macleod | 30.00 | | 30.00 |
| 94 | 10/06/2024 | bank | Praa Green | Colin Macleod | 22.50 | | 22.50 |
| 95 | 10/06/2024 | bank | Amenity Areas | Colin Macleod | 15.00 | | 15.00 |
| 96 | 10/06/2024 | bank | Praa Sands Dunes and other matters | Colin Macleod | 22.50 | | 22.50 |
| 97 | 08/07/2024 | bank | SLCC subscription | SLCC | 238.00 | | 238.00 |
| 98 | 24/06/2024 | cheque 104364 | Salaries | Administration | 2,188.95 | | 2,188.95 |
| 99 | 24/06/2024 | cheque 104365 | Salaries | Administration | 54.12 | | 54.12 |
| 100 | 08/07/2024 | bank | Salaries | HM Revenue & Customs | 586.00 | | 586.00 |
| 101 | 08/07/2024 | bank | Employer's NI | HM Revenue & Customs | 336.26 | | 336.26 |
| 102 | 26/06/2024 | dd | Salaries | NEST | 266.16 | | 266.16 |
| 103 | 26/06/2024 | dd | Pension Employer | NEST | 49.90 | | 49.90 |
| 104 | 14/06/2024 | dc | Land Registry | UK Map Centre LLP | 35.44 | 7.09 | 42.53 |
| 105 | 14/06/2024 | dc | Amenity Areas | Power Tools Direct | 13.01 | 2.60 | 15.61 |
| 106 | 13/06/2024 | dc | Land Registry | HM Land Registry | 29.95 | 5.99 | 35.94 |

| | | | | | | | |
|---------------|------------|------|------------------------|--------------------------|-----------------|--------------|-----------------|
| 107 | 01/07/2024 | dd | Rates Cemetery | Cornwall Council | 55.00 | | 55.00 |
| 108 | 10/07/2024 | dd | Office supplies | LifeConnect24 | 80.75 | | 80.75 |
| 109 | 08/07/2024 | bank | Computer IT | Primary PC Solutions Ltd | 42.36 | 8.47 | 50.83 |
| 110 | 24/06/2024 | dc | Amenity Areas | PegDev Ltd | 41.39 | 8.28 | 49.67 |
| 111 | 15/06/2024 | dd | Telephone and Internet | BT | 160.59 | 32.12 | 192.71 |
| 112 | 29/06/2024 | dd | Telephone and Internet | BT | 10.79 | 2.16 | 12.95 |
| 113 | 08/07/2024 | bank | Amenity Areas | RGB Building Supplies | 49.16 | 9.83 | 58.99 |
| Totals | | | | | 4,496.23 | 98.42 | 4,594.65 |

b) July receipts

| No | Date | Receipt | Description | Supplier | Net | VAT | Total |
|--------------|------------|----------------------|---------------|-------------------------|-----------------|-----|-----------------|
| 9 | 03/06/2024 | bank | Cemetery fees | Pendle Funeral Services | 600.00 | | 600.00 |
| 10 | 03/06/2024 | bank | Bank interest | Barclays | 638.40 | | 638.40 |
| 11 | 03/06/2024 | bank | Bank interest | Barclays | 0.15 | | 0.15 |
| 12 | 12/06/2024 | cash to PO to bank | Admin | F Conway | 3.00 | | 3.00 |
| 13 | 25/06/2024 | cheque to PO to bank | Donations | Mrs M Hodges | 100.00 | | 100.00 |
| 14 | 18/06/2024 | bank | Cemetery fees | Steve Dyer | 205.00 | | 205.00 |
| Total | | | | | 1,546.55 | | 1,546.55 |

c) To receive bank balances

d) To resolve to confirm 3-year appointment of Barbara Goraus as Internal Auditor 2024/25, 2025/26 and 2026/27 to be further confirmed annually

8. FOOTPATHS

i) Report MS

9. HIGHWAYS

i) Update Godolphin Cross Highways Scheme

ii) Dropped manhole A394 Ashton near Goon Rinsey Farm entrance

iii) Overgrown hedges Pengersick Lane

10. CEMETERY AND CLOSED GRAVEYARDS

i) Update

11. PLAYGROUND & EXERCISE AREAS

i) Safety inspections of equipment are carried out and reports provided each month

ii) Breage Field

Report on planned work and Committee Activity TW

Outside hedge tidying Higher Road

iii) Ashton Field

Update TW

iv) Praa Sands

Update TW

12. PARISH ROOMS

i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible

13. POLICE

i) Reports have been circulated to Councillors throughout the month DT

ii) 20 is Plenty update on publicity NR

14. LENGTHSMAN

i) Update AB

15. TREVURVAS POND

i) A report has been circulated to Councillors DT

16. ASHTON VILLAGE HUB

i) Update NR

17. PRAA SANDS

i) Steps to access the beach

ii) Rock Armouring eastern end - CC pre-app

iii) Toilets update

18. GODOLPHIN CROSS INSTITUTE/SNOOKER CLUB

i) Update

19. **CLERK'S REPORT** Previously circulated to Councillor

20. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

21. CHAIRMAN'S COMMENTS

22. DATES AND TIMES OF NEXT MEETINGS

Meeting to discuss and vote on Planning and Land use matters Wednesday 31 July 2024; Ordinary Parish Council Meeting Tuesday 6 August 2024. Meetings, unless otherwise noted, to be held in the Parish Rooms, Breage at 7.00 p.m.