

BREAGE PARISH COUNCIL

Mrs Carol Macleod Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

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ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 1 APRIL 2025

To: Breage Parish Councillors: You are hereby summoned to attend this meeting.

To: Members of the Public: You are hereby invited to attend this meeting.

You may contact the Parish Clerk on 01326 574781/07767165077 or email clerk@breagepc.org.uk

 Recoverable Signature

X Carol Macleod

Carol Macleod

Clerk and RFO to Breage Parish Council

Signed by: 2635630a-cbdb-4aaa-af3c-a9b5f8625bfd

AGENDA

1. FIRE EVACUATION PROCEDURE

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

4. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING 04 MARCH 2025

5. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

6. FINANCE

a) To resolve to approve Finance Regulations 6.6 Resolution use of a variable DD for payments to PWLB for Cemetery land loan and for payments to Cornwall Council for Cemetery rates

b) Cllrs to declare any interests with the External Auditors BDO.co.uk Binder Dijker Otte

c) To resolve to approve payments up to 31 March 2025

No	Date	Pay	Description	Supplier	Net	VAT	Total
402	07/03/2025	bank	Ashton Village Hub	Hillary's Blinds Ltd	898.33	179.67	1,078.00
403	28/02/2025	dc	Office supplies	GETINSTYLESHOP LTD	3.96	0.79	4.75
404	05/03/2025	dc	Amenity Areas	C&J Supplies Ltd	30.83	6.17	37.00
405	28/02/2025	dc	Cemetery GOODS	Auctionpax Ltd	9.39	1.88	11.27
406	10/03/2025	bank	Amenity Areas	P Treloar Building Services	2,250.00	0.00	2,250.00
407	07/03/2025	bank	Ashton Village Hub	Ashton Village Hub	-898.33	0.00	-898.33
408	21/03/2025	DD	Cemetery electricity	British Gas	13.50	0.67	14.17
409	07/03/2025	Card	Office supplies	Alta & Co Trading Ltd	6.41	1.28	7.69
410	14/03/2025	cheque 104380	Cemetery repairs	Mr C Williams	2,500.00	0.00	2,500.00
411	14/03/2025	cheque 104441	Cemetery repairs	Mr D E Jenkin	2,400.00	0.00	2,400.00
412	24/03/2025	bank	Cemetery repairs	M E Jenkin	9,600.00	0.00	9,600.00
413	14/03/2025	dc	Amenity Areas	Amazon	55.33	11.10	66.43
414	14/03/2025	dc	Office supplies	Amazon	11.64	2.33	13.97
415	14/03/2025	dc	Amenity Areas	ToolStation	172.32	34.47	206.79
416	26/03/2025	dd	Electricity Parish Rooms	Engie Power Ltd	234.35	11.72	246.07
417	24/03/2025	bank	Parish Rooms maintenance	Leaders Septic Tank Emptying Cornwall	325.00	0.00	325.00
418	19/03/2025	dc	Amenity Areas	Metal Store	100.00	20.00	120.00
419	20/03/2025	dc	Parish Rooms maintenance	Mately Electrical +Solar PV Ltd	462.14	92.43	554.57
420	20/03/2025	dc	Repairs and Maintenance Street furniture	TSA Limited	30.36	0.00	30.36
421	28/03/2025	bank	Salaries	Administration	1,481.97	0.00	1,481.97

422	28/03/2025	bank	Salaries	Administration	863.92	0.00	863.92
423	28/03/2025	bank	Salaries	Administration	54.32	0.00	54.32
424	28/03/2025	bank	Salaries	HM Revenue & Customs	386.80	0.00	386.80
425	28/03/2025	bank	Employer's NI	HM Revenue & Customs	215.00	0.00	215.00
426	31/03/2025	dd	Salaries	NEST moved to April payments	0.00	0.00	0.00
427	31/03/2025	427	Pension Employer	NEST moved to April payments	0.00	0.00	0.00
428	31/03/2025	dd	Salaries	NEST moved to April payments	0.00	0.00	0.00
429	31/03/2025	dd	Pension Employer	NEST moved to April payments	0.00	0.00	0.00
430	15/03/2025	dd	Telephone and Internet	BT	146.59	29.32	175.91
431	29/03/2025	dd	Telephone and Internet	BT	10.79	2.16	12.95
432	05/03/2025	bank	Amenity Areas	R Sanders	165.00	33.00	198.00
433	05/03/2025	dc	Amenity Areas	LocksDirect entered twice 404	0.00	0.00	0.00
Totals					21,529.62	426.99	21,956.61

d) Receipts up to 31 March 2025

No	Date	Receipt	Description	Supplier	Net	VAT	Total
46	03/03/2025	Bank	Bank interest	Barclays - to separate account	0.00	0.00	0.00
47	03/03/2025	Bank	Bank interest	Barclays	654.14	0.00	654.14
Totals					654.14	0.00	654.14

e) To resolve to approve April payments

No	Date	Pay	Description	Supplier	Net	VAT	Total
1	02/04/2025	bank	Office supplies	Complete Business Solutions Ltd	28.99	5.80	34.79
2	01/04/2025	dd	Rates Cemetery	Cornwall Council	53.90	0.00	53.90
3	13/04/2025	dd	Adobe Subscription	Adobe	17.62	3.52	21.14
4	02/04/2025	bank	Amenity Areas	RGB Building Supplies	20.63	4.13	24.76
5	02/04/2025	bank	Amenity Areas	RGB Building Supplies	48.49	9.70	58.19
6	02/04/2025	Bank	Amenity Areas	RGB Building Supplies	300.35	60.07	360.42
7	02/04/2025	bank	Computer IT	Primary PC Solutions Ltd	78.66	15.73	94.39
8	03/04/2025	dd	Salaries	NEST	334.89	0.00	334.89
9	03/04/2025	dd	Pension Employer	NEST	50.23	0.00	50.23
10	03/04/2025	dd	Salaries	NEST	14.38	0.00	14.38
11	03/04/2025	dd	Pension Employer	NEST	10.79	0.00	10.79
12	02/04/2025	bank	Cemetery grass	R Sanders	135.00	27.00	162.00
13	02/04/2025	bank	Ashton Amenity grass	R Sanders	120.00	24.00	144.00
14	02/04/2025	bank	Contract grass cutting	R Sanders	328.00	65.60	393.60
15	02/04/2025	bank	Travel Clerk designate	Administration	18.36	0.00	18.36
Totals					1,560.29	215.55	1,775.84

f) To receive bank balances as at 31 March 2025

7. FOOTPATHS

i) Report MS

8. HIGHWAYS

9. CEMETERY AND CLOSED GRAVEYARDS

i) Update TW

10. PLAYGROUND & EXERCISE AREAS

i) Safety inspections of equipment are carried out and reports provided each month

ii) Breage Field

Update GS

iii) Ashton Field

Update TW

iv) Praa Sands

Update TW

11. PARISH ROOMS

i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed. The Clerk, as Lone Worker will text Mr Macleod two-hourly when she is at work. He will return the text as soon as is possible

12. LENGTHSMAN

i) Update AB

13. POLICE

i) Advocate Councillor has circulated reports to Councillors throughout the month DT

14. TREVURVAS POND

i) A report has been circulated to Councillors DT/MS

15. ASHTON VILLAGE HUB

i) Update HB

16. S KERRIER COMMUNITY AREA PARTNERSHIP

i) Update meeting 26 March 2025 CMR

17. PRAA SANDS

i) Making Space for Sand meeting 25 March 2025 report TW

18. CLERK'S REPORT Previously circulated to Councillors

19. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

20. CHAIRMAN'S COMMENTS

21. DATES AND TIMES OF NEXT MEETINGS

MEETING TO DISCUSS AND VOTE ON PLANNING AND LAND USE MATTERS WEDNESDAY 30 APRIL 2025; ANNUAL PARISH MEETING TUESDAY 13 MAY 2025 at 6.30 p.m. followed by ANNUAL PARISH COUNCIL MEETING. MEETINGS, UNLESS OTHERWISE NOTED, TO BE HELD IN THE PARISH ROOMS, BREAGE AT 7.00 P.M.