

Breage NDP SG meeting 11/18, notes of meeting of 11/12/18

Attendance: Clive Richards, Ian Stovell, David Davies, Mark Deacon, Chris Ralph

Apologies: Karen la Borde, Lindsay Bryning, Richard McKie

Also in attendance: -

Agreed:

1. Mark Deacon to join Steering Group (P: IW, S: DD)
2. Mark to complete DoI form/OK to have telephone number on contact list.
3. BPC/NDP web site contact list to be updated to reflect Mark joining SG.
4. Notes of meeting of 16/10/18 agreed.
5. V3 of household questionnaire agreed with minor tweaks.
6. Household questionnaire to be distributed 7/1/19 subject to CC able to do this.
7. 31/1/19 to be closure date for receipt back of household questionnaires.
8. Questionnaire to be accompanied by covering letter from BPC chair/interim chair of SG
9. Any additional 'downloaded' questionnaires to be returned to BPC Clerk.
10. Route to 'e survey' to be directed from BreageNDP web site
11. 'E survey' to run for same period as postal survey
12. SG Facebook page to be used to encourage completion of survey returns
13. Run exhibition again at Trevena Cross weekend of 15/16 December.
14. Need to look at how Dropbox is being used.

Actions:

1. Request DoI form from BPC to go to Mark (CMR)
2. Mark to return DoI form to BPC Clerk (MD)
3. Update NDP web site with Marks details (CMR/CliveR/IS)
4. Get BPC to update BPC web site with Marks details (CMR)
5. Get bank mandate changed for signatures from Stephen to Ian (RmcK)
6. Add photos to Godolphin Cross and Ashton Fete reports (IS/CliveR)
7. Contact Germoe PC to see if any issues hosting an NDP event at Germoe School (CMR)
8. Continue to pull together inputs/sections of the Evidence Base Report (CMR)
9. Revise/draft 'renewable energy' for next meeting (KLB)
10. Research and draft 'footpaths, bridleways and by ways for Evidence Base (CliveR/WS)
11. Research and draft 'landscape' for Evidence Base (CliveR/WS)
12. Research and draft 'community facilities' for Evidence Base (RmcK)
13. Research and draft 'retail' for Evidence Base (KLB)
14. Make small changes to household questionnaire: bold part intro, Q30, return date, direct to NDP web site for e survey, down loaded returns to BPC clerk, spell check (CMR)
15. Liaise with CC to get questionnaire distributed by post on 7/1/19 (CMR)
16. Liaise with chair of BPC to produce covering letter to go with survey (CMR)
17. Get down loadable copy of questionnaire on NDP web site for 7/1/19 (CliveR/IW)
18. Sort out e version of questionnaire to run 7 Jan to 31 Jan and provide raw data (KLB)
19. Use NDP Facebook page to encourage take up of survey (KLB)
20. Put final Trevena Cross exhibition report on NDP web site (DD/CliveR/IW)
21. Put agenda/action notes of SG meeting of 11/12/18 on NDP web site (Clive R/IW)
22. Man NDP exhibition at Trevena Cross on 15/16 December (IS/CliveR/MD/DD)

23. Drop box to go on agenda for next SG meeting (CMR)
24. Provide monthly progress report to BPC (CMR)
25. Prepare agenda for next SG meeting, circulate and copy to BPC (CMR)

Next meeting: 18 December 7.00 – 9.00, Praa Sands Community Centre