

Breage NDP SG meeting 2/19, notes of meeting of 19/02/19

Attendance: Clive Richards, Ian Stovell, David Davies, Mark Deacon, Richard McKie, Colin Macleod,

Apologies: - Wendy Shallcross, Chris Ralph, Lindsay Bryning

Also in attendance: - None

Summary of comments/issues from parishioners: N/a

Declarations of interest – None

Agreed:

1. Notes of meeting of Jan 2019 accepted.
2. Bank account £1707.74 in credit, but with outstanding payment to Cornwall Council for posting questionnaire. Previous problem with Barclays online payments now sorted. (RmK)
3. Venues for next SG meetings 19/3 (Praa Sands - booked), 16/4 (Ashton), 21/5 (Breage), 18/6 (Praa Sands - booked)
4. All sections for Evidence Base Report to be fully completed for review at March SG meeting.
5. Wendy to explore wider youth engagement.
6. Thanks were expressed to MD and DD for all their time and effort in dealing with the raw data from the Questionnaire.
7. Discuss budget-to-actual to year end (RmK, CMR)
8. Members of the SG should all read the EBR and feed back any comments and finish their respective parts asap. (ALL)
9. The suggestion was put to the Steering Group that we could have an interim meeting to discuss pulling together the EBR a possible date being 14th Mar? TBA (ALL)
10. MD would like to show some high level overview information from the Questionnaire responses and analysis, back to the parishioners. Eg 'the vast majority favoured....' What needs to be made public at this stage? (CMR, CliveR)
11. A small number of the 506 responses had added comments. It was agreed that we should collect the meaningful ones as if they had been received at one of the consultation events, so that they are not missed. (DD,MD)
12. A question arose as to the longer term storage of the box of questionnaire responses. BPC clerk to be consulted on this. (CMcL)
13. Digital analysis work is to be filed in a new Dropbox 'questionnaire folder' so members can access.
14. Forthcoming opportunity to meet planners - IS and MD are both interested. It was agreed that they would agree between them who should go, possibly both if space available, in consultation with BPC. (IS,MD)

Actions:

1. Add photos to Godolphin Cross and Ashton Fete reports (IS/ CliveR) c/f
2. Contact Germoe PC to see if any issues hosting an NDP event at Germoe School (CMR) c/f
3. Continue to pull together inputs/sections of the Evidence Base Report (CMR) c/f

- This is work in progress. DD has offered to conduct a first review to reduce duplications in V.4. Reference was also made to CMR email of 15th inst. (DD)
4. Research and draft 'community facilities' for Evidence Base (RmcK) c/f
 5. Part done redraft 'wildlife' section but expect CWT report at the weekend coming and it made sense to wait before finishing. (CliveR)
 6. 'Open space' section for Evidence Base - Done but MD requested that longer-standing members of SG review/check this element. (ALL)
 7. 'Recreation and leisure' section for Evidence Base - Done but MD requested that other members of SG review/check. (ALL)
 8. Engagement session at Breage School has been done and await feedback from WS - next step is to draft joint report (WS)
 9. Let DD have Email list of members (CliveR)
 10. SG members to update dropbox notifications (ALL) c/f
 11. Book Ashton for April SG meeting (IS) c/f
 12. Check with BPC Clerk and book Breage for May SG meeting (CMR, CMcL)
 13. Write up report of survey following analysis work done with Questionnaire returns. (DD/IW/MD).
 14. Print/prepare other pie and bar charts (MD) and claim expenses for printer ink, paper used in generating hard copy output from the Questionnaire. (DD, MD)
 15. Respond to Chris on few questions on EBR draft chapters so far - second homes, environment (DD) work in progress.
 16. Respond to Chris on few questions on EBR draft chapters so far – landscape (CliveR/WS) c/f
 17. Explore opportunities to do youth engagement with older children/young adults (WS) c/f
 18. Put action notes of 19 February meeting on NDP web site (CliveR/IS)
 19. Provide monthly progress report to BPC (CMR)
 20. Prepare agenda for March SG meeting, circulate and copy to BPC (CMR)
 21. Update the questionnaire feedback on web site to reflect the actual numbers returned.(CliveR)

Next meeting: 19 March 7.00 – 9.00, Community Hall, Praa Sands.