



**DRAFT MINUTES FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD IN THE PARISH ROOMS, BREAGE
ON TUESDAY 22 JULY 2025 AT 10.00 A.M.**

Present:

Cllr D Thomas (F&GP Chairman)
Cllr T Woodhams (BPC Chairman)
Cllr R Rogers
Cllr G Smith
Cllr H Bradford

David Rutherford Clerk

The meeting was quorate as there were four Members present.

1. FIRE DRILL

This was explained.

2. APOLOGIES FOR ABSENCE

None

3. DECLARATIONS OF INTEREST

No declarations were made.

4. PUBLIC PARTICIPATION

Not held – no public present.

5. TO CONFIRM THE MINUTES OF THE MEETING 18 OCTOBER 2024

The Cllrs who had attended the meeting confirmed the minutes.

6. DEPRECIATION POLICY

TW ran through an outline depreciation strategy based on LGA 2003 Section 15 (A). Parish Councils do not depreciate assets as a business would, instead, they maintain asset registers for fixed assts, these assts maintain their value until disposal, at which point they are removed from asset register. This will be taken to Full Council for approval

7. INVESTMENT POLICY/STATEMENT

TW ran through the requirements that must be balanced as part of a Council investment policy: Security, Yield & Liquidity, it was agreed these would be central to any proposals brought forward to Full Council.

At this point a proposal was brought forward that Cllr G Smith be appointed Chair of the F&GP Committee.

It was Proposed, Seconded and Resolved to take this to Full Council

8. FINANCE

a) To review the following – reviewed as correct, Proposed, Seconded and Resolved

- i) The Financial Regulations – previously checked at the APCM 13 May 2025
- ii) Risk Management - Financial – previously checked at the APCM 13 May 2025
- iii) Asset Register – previously checked for internal and external audits 2024 & 2025

9. GENERAL PURPOSES

To review the following and make any necessary resolutions for changes to be presented to full Council

Hard copies available in the Parish Rooms for F&GP Committee Members to view

a) Lone Worker Policy – Reviewed, further amendments to be made.

b) Cemetery Fees – Agreed to hold this year and review in 2026, recommendation as such to be taken to Full Council

10) AOB

11. TO CONFIRM THE DATES AND TIME OF NEXT MEETINGS LAND USE & PLANNING MATTERS WEDNESDAY 30 JULY 2025 AND PARISH COUNCIL MEETING TUESDAY 05 AUGUST 2025, UNLESS OTHERWISE NOTED, TO BE HELD IN THE PARISH ROOMS, BREAGE AT 7.00 P.M.

There being no further business the meeting closed at 12.11pm