

## BREAGE PARISH COUNCIL

Mr D Rutherford Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

E-mail: [clerk@breagepc.org.uk](mailto:clerk@breagepc.org.uk) Website: [www.breagepc.org.uk](http://www.breagepc.org.uk)



### **ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 05 AUGUST 2025**

To: Breage Parish Councillors: You are hereby summoned to attend this meeting.

To: Members of the Public: You are hereby invited to attend this meeting.

You may contact the Parish Clerk on 01326 574781/07767165077 or email [clerk@breagepc.org.uk](mailto:clerk@breagepc.org.uk)

 Recoverable Signature

**X** D Rutherford

David Rutherford

Clerk and RFO to Breage Parish Council

Signed by: 2635630a-cbdb-4eaa-af3c-a9b5f8625bfd **AGENDA**

#### **1. FIRE EVACUATION PROCEDURE**

#### **2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS**

Each Member to ensure that their register of interests is up-to-date

#### **3. APOLOGIES FOR ABSENCE**

a) To receive and accept apologies for absence

#### **4. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING 01 JULY 2025**

**5. PUBLIC PARTICIPATION** To include Cornwall Councillor's report – previously circulated to Councillors

#### **6. FINANCE**

##### **a) To resolve to approve August payments**

No	Date	Cheque No	Description	Supplier	Net	VAT	Total
108	15/06/2025	DD	Telephone and Internet	BT	155.36	31.07	186.43
109	03/07/2025	Bank	Play equipment inspection	SWPSI Ltd	33.33	6.67	40.00
110	02/07/2025	Bank	Play equipment inspection	SWPSI Ltd	66.66	13.33	79.99
111	03/07/2025	Bank	Play equipment inspection	SWPSI Ltd	33.33	6.67	40.00
112	02/07/2025	Bank	Play equipment inspection	SWPSI Ltd	66.66	13.33	79.99
113	03/07/2025	Bank	Amenity Areas	RGB Building Supplies	77.26	15.45	92.71
114	02/07/2025	Cheque	Cemetery repairs	P D Merrifield	1,500.00	0.00	1,500.00
115	01/08/2025	DD	Rates Cemetery	Cornwall Council	55.00	0.00	55.00
116	03/07/2025	Bank	Cemetery fees	F E Strike	234.00	0.00	234.00
117	30/07/2025	Bank	Cemetery grass cutting	R Sanders	274.00	54.80	328.80
118	30/07/2025	Bank	Amenity Areas	R Sanders	244.00	48.80	292.80
119	30/07/2025	Bank	Grass Cutting & weed killing	R Sanders	1,422.50	284.50	1,707.00
120	15/07/2025	DD	Telephone and Internet	BT	127.34	25.47	152.81
121	06/08/2025	Bank	Office supplies	Banner Business Solutions	314.99	63.00	377.99
122	31/07/2025	Bank	Website	Vision ICT Ltd	250.00	50.00	300.00
123	02/08/2025	Bank	Footpaths cutting	R Sanders	3,982.42	796.48	4,778.90
124	02/08/2025	Bank	Lengthsman	R Sanders	896.00	179.20	1,075.20
125	04/08/2025	Bank	Lengthsman	R Sanders	896.00	179.20	1,075.20
126	08/07/2025	Bank	s137 Grant	Breage Field Committee	400.00	0.00	400.00
127	18/07/2025	DD	Electricity Parish Rooms	British Gas	13.95	0.69	14.64
128	06/08/2025	Bank	Amenity Areas	RGB Building Supplies	52.52	10.50	63.02
129	01/08/2025	DD	TV licence	TV Licensing	174.50	0.00	174.50
130	06/08/2025	Bank	Amenity Areas	RGB Building Supplies	23.01	4.60	27.61
131	25/07/2025	DD	Electricity Parish Rooms	Engie Power Ltd	129.99	6.50	136.49
132	07/08/2025	Bank	Cemetery GOODS	Scribe	450.00	90.00	540.00
133	24/07/2025	Bank	Ashton public realm	Tamstar Ltd	236.71	47.34	284.05
134	06/08/2025	Bank	Admin	Administration	480.00	0.00	480.00
135	06/08/2025	Bank	Computer IT	Primary PC Solutions Ltd	78.66	15.73	94.39

136	06/08/2025	Bank	SLCC subscription	SLCC	240.00	0.00	240.00
137	06/08/2025	Bank	SWCP cutting	R Sanders	1,243.38	248.67	1,492.05
138	06/08/2025	Bank	S137 Grant	Carleen Village Hall	400.00	0.00	400.00
139	28/07/2025	Bank	Salaries	Administration	49.72	0.00	49.72
140	22/07/2025	Bank	Salaries	HM Revenue & Customs	425.80	0.00	425.80
141	28/07/2025	Bank	Salaries	Administration	1,955.22	0.00	1,955.22
142	29/07/2025	Bank	Salaries	HM Revenue & Customs	114.88	0.00	114.88
143	29/07/2025	Bank	Salaries	HM Revenue & Customs	310.05	0.00	310.05
144	23/07/2025	Card	Office supplies	Argos	24.31	4.86	29.17
145	23/07/2025	Card	Office supplies	eBay UK	19.00	0.00	19.00
145	23/07/2025	Card	Office supplies	eBay UK	4.56	0.91	5.47
146	23/07/2025	Bank	s137 Grant	Ashton Village Hub	400.00	0.00	400.00
147	15/07/2025	DD	Telephone and Internet	EE	13.50	2.70	16.20
148	06/08/2025	Bank	Play equipment inspection	SWPSI Ltd	33.33	6.67	40.00
148	06/08/2025	Bank	Play equipment inspection	SWPSI Ltd	33.33	6.66	39.99
149	06/08/2025	Bank	Amenity Areas	Colin Macleod	864.00	0.00	864.00
150	30/07/2025	Bank	Cemetery repairs	DC of all trades	2,250.00	0.00	2,250.00
151	29/07/2025	Bank	Street Furniture	Truro Sawmills	190.00	38.00	228.00
152	29/07/2025	Bank	S137 Grant	Praa Sands Community C	400.00	0.00	400.00
							23,891.07

**b) To resolve to approve August receipts**

No	Date	Receipt	Description	Supplier	Net	VAT	Total
10	02/06/2025	Bank	Cemetery fees	F E Strike	140.00	0.00	140.00
11	11/06/2025	Bank	Cemetery fees	F E Strike	250.00	0.00	250.00
12	25/06/2025	Bank	Cemetery fees	Pendle Funeral Services	250.00	0.00	250.00
13	19/06/2025	Bank	Cemetery fees	F E Strike	234.00	0.00	234.00
14	10/07/2025	Bank	VAT refund	HM Revenue & Customs	1,938.39	0.00	1,938.39
15	14/07/2025	Bank	Cemetery fees	Pendle Funeral Services	140.00	0.00	140.00
16	14/07/2025	Bank	Cemetery fees	Burroughs & Kearey	250.00	0.00	250.00
17	28/07/2025	Bank	Cemetery fees	Toby Neville	600.00	0.00	600.00
							3,802.39

**c) To receive bank balances as at 30 July 2025**

**d) To resolve to approve Finance Regulations 6.8 for use of Banking Transfers**

**e) To consider recommendations from the Finance and General Purposes Committee and make any necessary resolution**

- i) Depreciation policy
- ii) Investment policy/statement
- iii) Lone Worker Policy
- iv) Cemetery Fees

**7. PUBLIC RIGHTS OF WAY (PROW)**

- i) MS/LT -

**8. HIGHWAYS**

- i) Update

**9. CEMETERY AND CLOSED GRAVEYARDS**

- i) Update TW

**10. PLAYGROUND & EXERCISE AREAS**

- i) Safety inspections of equipment are carried out and reports provided each month
- ii) Breage Field  
Update GS
- iii) Ashton Field  
Update TW
- iv) Praa Sands  
Update TW

**11. PARISH ROOMS**

- i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed.

**12. LENGTHSMAN**

- i) Update AB

**13. POLICE**

- i) Advocate Councillor has circulated reports to Councillors throughout the month GS

**14. TREVURVAS POND**

- i) A report has been circulated to Councillors DT/MS

**15. ASHTON VILLAGE HUB**

- i) Update HB

**16. S KERRIER COMMUNITY AREA PARTNERSHIP**

i) Update CMR

**17. PRAA SANDS**

i) Update TW

ii) Playground **proposal Praa Sands.**

**18. CLERK'S REPORT** Previously circulated to Councillors

**19. PLANNING –**

**i) Application PA24/06617 Proposal** Temporary permission for the retention of cabin (living accommodation), garden barn, polytunnel, Shepherd's Hut, compost toilet, and hardstandings (all retrospective), and the erection of associated structures to support a Regenerative Low Impact Development under Policy AL1. **Location** Little Stitch Trew Breage Helston

**20. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES**

**21. CHAIRMAN'S COMMENTS**

**22. DATES AND TIMES OF NEXT MEETINGS**

**MEETING TO DISCUSS AND VOTE ON PLANNING AND LAND USE MATTERS WEDNESDAY 27 AUGUST 2025; ORDINARY PARISH MEETING TUESDAY 02 SEPTEMBER 2025, TO BE HELD IN THE PARISH ROOMS, BREAGE AT 7.00 P.M.**