

BREAGE PARISH COUNCIL

Mr D Rutherford Clerk/RFO to the Council Parish Rooms Breage HELSTON TR13 9PD Tel: 01326 574781/07767165077

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ORDINARY PARISH COUNCIL MEETING TO BE HELD AT 7.00 P.M. IN THE PARISH ROOMS, BREAGE ON TUESDAY 04 NOVEMBER 2025

To: Breage Parish Councillors: You are hereby summoned to attend this meeting.

To: Members of the Public: You are hereby invited to attend this meeting.

You may contact the Parish Clerk on 01326 574781/07767165077 or email clerk@breagepc.org.uk

 Recoverable Signature

X D Rutherford

David Rutherford

Clerk and RFO to Breage Parish Council

Signed by: 2635630a-cbdb-4eaa-af3c-a9b5f8625bfd **AGENDA**

1. FIRE EVACUATION PROCEDURE

2. DECLARATION OF INTERESTS IN ACCORDANCE WITH STANDING ORDERS

Each Member to ensure that their register of interests is up-to-date

3. APOLOGIES FOR ABSENCE

a) To receive and accept apologies for absence

4. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING 07 OCTOBER 2025

5. CASUAL VACANCY – CO-OPTION OF NEW COUNCILLOR

6. PUBLIC PARTICIPATION To include Cornwall Councillor's report – previously circulated to Councillors

7. FINANCE

a) To resolve to approve October payments

No	Date	Pay	Description	Supplier	Net	VAT	Total
202	27/10/2025	Bank	Play equipment inspectio	SWPSI Ltd	33.33	6.67	40.00
203	27/10/2025	Bank	Play equipment inspectio	SWPSI Ltd	66.66	13.33	79.99
204	27/10/2025	Bank	Cemetery GOODS	Scribe	345.60	69.12	414.72
205	27/10/2025	Bank	Admin	D Thomas	5.39	0.00	5.39
206	26/10/2025	DD	Cemetery GOODS	Biffa	60.95	12.19	73.14
207	27/10/2025	Bank	SWCP cutting	R Sanders	491.41	98.28	589.69
208	02/10/2025	Card	s137 Grant	The Royal British Legion	100.00	0.00	100.00
209	27/10/2025	Bank	Election costs	Cornwall Council	349.52	0.00	349.52
210	27/10/2025	Bank	Cemetery GRASS CUTTI	R Sanders	394.00	78.80	472.80
211	27/10/2025	Bank	Grass Cutting & weed kill	R Sanders	1,574.00	314.80	1,888.80
212	27/10/2025	Bank	Grass Cutting & weed kill	R Sanders	134.00	26.80	160.80
213	27/10/2025	Bank	Computer IT	Primary PC Solutions Ltd	1.65	0.33	1.98
214	03/10/2025	Card	Office supplies	Amazon	8.49	1.70	10.19
214	03/10/2025	Card	Office supplies	Amazon	-1.01	0.00	-1.01
214	03/10/2025	Card	Office supplies	Amazon	87.15	17.44	104.59
215	03/10/2025	Card	Office supplies	Banner Business Solutions Ltd T/A	24.48	4.90	29.38
215	03/10/2025	Card	Office supplies	Banner Business Solutions Ltd T/A	-2.91	0.00	-2.91
216	02/10/2025	Card	Office supplies	Amazon	80.97	16.19	97.16
216	02/10/2025	Card	Office supplies	Amazon	0.00	-9.59	-9.59
217	01/10/2025	DD	Rates Cemetery	Cornwall Council	55.00	0.00	55.00
218	27/10/2025	Bank	Breage Gardening	Karen Badger	1,100.00	0.00	1,100.00
219	17/10/2025	DD	Cemetery electricity	British Gas	13.50	0.67	14.17
220	08/10/2025	Card	s137 Grant	The Royal British Legion	20.00	0.00	20.00
221	15/10/2025	DD	Telephone and Internet	BT	130.36	26.07	156.43
222	27/10/2025	Bank	Lengthsman	R Sanders	2,464.00	492.80	2,956.80
223	27/10/2025	Bank	Computer IT	Primary PC Solutions Ltd	1.60	0.32	1.92

No	Date	Pay	Description	Supplier	Net	VAT	Total
224	28/10/2025	DD	Electricity Parish Rooms	Engie Power Ltd	99.61	4.98	104.59
225	14/10/2025	Card	Office Goods	Tesco	19.50	0.00	19.50
226	27/10/2025	Bank	Salaries	Administration	1,664.84	0.00	1,664.84
226	27/10/2025	Bank	Salaries	Administration	49.72	0.00	49.72
227	27/10/2025	Bank	Employer's NI	HM Revenue & Customs	249.95	0.00	249.95
228	27/10/2025	Bank	Salaries	HM Revenue & Customs	345.20	0.00	345.20
229	27/10/2025	Bank	Salaries	HM Revenue & Customs	82.56	0.00	82.56
230	27/10/2025	Bank	Admin	Primary PC Solutions Ltd	81.96	16.39	98.35
231	13/10/2025	DD	Mobile	EE	13.50	2.70	16.20
		1			10,144.98	1,194.89	11,339.87

b) To resolve to approve October receipts

No	Date	Receipt No	Description	Supplier	Net	VAT	Total
31	07/10/2025	Bank	VAT refund	HM Revenue & Cus	0.00	3,132.26	3,132.26
32	13/10/2025	Bank	LMP Grant	Cornwall Council	5,221.30	0.00	5,221.30
33	13/10/2025	Bank	SWCP grant	Cornwall Council	2,588.90	0.00	2,588.90
					7,810.20	3,132.26	10,942.46

c) To receive bank balances as at 30 OCTOBER 2025

d) To resolve approval of Finance Regulations 6.6 Resolution for approval of use of a variable DD for payments to for payments to Source for Business for quarterly water payments for Cemetery and Parish Rooms

e) Parish councils in England are legally required to appoint an internal auditor under Regulation 5(1) of the Accounts and Audit Regulations 2015. **Proposal** the Council formally resolves to re-appoint Barbara Goraus as the Internal Auditor for the 2025/2026 financial year, and that this appointment be recorded in the Council's minutes.

8. PUBLIC RIGHTS OF WAY (PROW)

i) MS/LT -

9. HIGHWAYS

i) Update

10. CEMETERY AND CLOSED GRAVEYARDS

i) Update TW

11. PLAYGROUND & EXERCISE AREAS

i) Safety inspections of equipment are carried out and reports provided each month

ii) Breage Field

Update GS

iii) Ashton Field

Update TW

iv) Praa Sands

Update TW

12. PARISH ROOMS

i) The Clerk will continue to work from the office in accordance with Lone Worker Procedure as directed.

13. LENGTHSMAN

i) Update AB

14. POLICE

i) Advocate Councillor has circulated reports to Councillors throughout the month GS

15. TREVURVAS POND

i) A report has been circulated to Councillors DT/MS

16. ASHTON VILLAGE HUB

i) Update HB

17. S KERRIER COMMUNITY AREA PARTNERSHIP

i) Update CMR

18. PRAA SANDS

i) Update TW

19. CLERK'S REPORT Previously circulated to Councillors

20. PLANNING

i) Application PA25/07725 Proposal Proposed replacement of existing garage with new double garage, formation of new stepped access and replacement deck **Location** Treath Trewartha Road Praa Sands Penzance

21. MEMBERS' REPORTS TO THE COUNCIL AND REPORTS FROM OUTSIDE BODIES

22. CHAIRMAN'S COMMENTS

23. DATES AND TIMES OF NEXT MEETINGS

MEETING TO DISCUSS AND VOTE ON PLANNING AND LAND USE MATTERS WEDNESDAY 26 NOVEMBER 2025; ORDINARY PARISH MEETING TUESDAY 02 DECEMBER 2025, TO BE HELD IN THE PARISH ROOMS, BREAGE AT 7.00 P.M.